

BAINBRIDGE ISLAND SCHOOL DISTRICT

SCHOOL BOARD MEETING AGENDA

Date: August 28, 2014
Time: 5:30 PM
Place: Board Room – Commodore Campus

Board of Directors

President – Mike Spence
Vice-President – Mev Hoberg
Director – Tim Kinkead, Patty Fielding, Sheila Jakubik

Call to Order (5)

Public Comment (5)

Superintendent's Report (10)

Board Reports (10)

Consent Agenda (5)

Election of Board Officers (5)

Action: Board Approval

Public Hearing: Final Budget – Fiscal Year 2014/2015 (10)

Presentations

A. Resolution 12-13-14: Final Budget – Fiscal Year 2014-2015 (15)

Action: Board Approval

B. Changes in State Accountability System (15)

Action: Information Only

C. Minimum Basic Education Requirement Compliance (10)

Action: Board Approval

D. Alternative Learning Experience Report (10)

Action: Board Approval

E. Volunteer Program Update (15)

Action: Information Only

F. Monthly Technology Report (10)

Action: Information Only

G. Monthly Capital Projects Report (10)

Action: Information Only

H. Six-Year Capital Facilities Plan – First Reading (10)

Action: Board Approval

I. Woodward Roof Replacement Project – Change Order No. 1 (5)

Action: Board Approval

J. Woodward Roof Replacement Project – Change Order No. 2 (5)

Action: Board Approval

K. Monthly Financial Report (10)

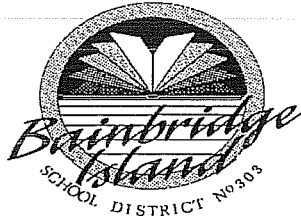
Action: Information Only

Personnel Actions (5)

Projected Adjournment 8:30 PM

Possible Executive Session

BOARD OF DIRECTORS
Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
August 28, 2014

CONSENT AGENDA

1. Student Field Trip: Overnight

Request for Board approval from Odyssey Multiage Grades 7 and 8 teacher Liz Finin for students to attend Camp Seymour for an outdoor education experience October 1 – 3, 2014.

2. Donation

Donation to Bainbridge High School in the amount of \$1,618.83 from Bainbridge High School PTSO for the purchase of Art supplies, photography supplies, sheet music, calculators, office supplies, and organizers.

3. Donation

Donation to Bainbridge High School in the amount of \$1,900.00 from the Spartan Booster Alumni Club – Boys Soccer to support the purchase of uniforms.

4. Minutes from the July 31, 2014 School Board Meeting

5. Vouchers

➤ General Fund Voucher	\$ 67,617.14
➤ Capital Projects Fund Voucher	\$ 404,938.73
➤ Associated Student Body Fund Voucher	\$ 53,929.55
➤ AP ACH Fund Voucher	\$ 6,409.89
➤ Capital Projects Fund Voucher	\$ 67,044.32

SCHOOL BOARD OF DIRECTORS



Commodore Options School

9530 N.E. High School Road
Bainbridge Island, Washington 98110
206.780.1646



Commodore Options School is a community of school programs serving students preschool through high school. These programs of choice hold in common student-centered education and cooperative partnerships with family and community

August 21, 2014

Dear Ms. Faith Chapel, Bainbridge Island School Board:

Please find enclosed our Proposed Education Field Trip for our Odyssey 7th and 8th graders to attend Camp Seymour. This outdoor education experience is funded through parent fees and OPTO fund raising. Our dates for Camp Seymour are Monday, October 1st – Wednesday, October 3rd.

This opportunity will allow our students to start the new year building skills in science field study that will be used throughout the year. It will also allow our new students to develop cooperation skills needed in our collaborative school environment.

The opportunity to learn outside the classroom creates an invaluable connection to many areas of our curriculum and is an extension of our project base, authentic learning.

Sincerely,

David Shockley, Principal

Proposed Educational Field Trip

Teacher Liz Finin School Odyssey Multi-Age
Class Involved Odyssey 7-8
Number of Students 50+ Number of Chaperones 10 + 3 teachers
Destination Camp Seymour
Date of Trip (Proposed) October 1st - October 3rd
Time of Departure from School 8:35
Time of Return to School Oct 3rd @ 2:30
Purpose of Field Trip (Curriculum area/objectives) Outdoor education

☐ Regular Program ☐ ASB ☒ Other (Best, private, grant, etc.) Student fees PTO

Policy 2320 - FIELD TRIPS AND OUT-OF-STATE TRAVEL:

"The district recognizes that valuable learning can take place outside the regular classroom and it encourages the use of field trips and other outside activities appropriate to the established curriculum and within the fiscal limits of the school..."

All overnight and out-of-state field trips must be approved in advance by the school board..."

Transportation needs

Bus required? ☐ Yes ☒ No

Involves watercraft? ☒ Yes ☐ No

Special Instructions (e.g., need bus to ferry only, etc.) 1 sub required for Paul Sullivan
parent drivers

Other vehicle required? ☒ Yes ☐ No

Substitute required? ☒ Yes ☒ No

Date 8/18/14 Teacher Liz Finin

Estimated Cost _____ Actual Cost _____

Principal [Signature]
Approved By [Signature] Principal

Submit request to principal seven days in advance of trip.

(Overnight/out-of-state requests must be submitted 30 days in advance of trip)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Bainbridge High School PTSO
School BHS
Address 9330 NE High School Rd

Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 1618.83 (ck # 1073)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

PTO Supported purchases including Art Supplies, Photo Supplies, Sheet Music, Calculators, Office Supplies and organizers. AR invoice 1001300325

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray (Printed Name) [Signature] (Signature) Date: 8-22-14

District Review: _____ (Printed Name) _____ (Signature) Date: _____



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It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Spartan Booster Alumni Club - BHS Boys Soccer

School (BHS)

Address

PO Box 11705

Bainbridge Island, WA
98110

Phone

Email

Donation Amount or Value of Donated Items: \$ 1900 -

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

To help with the purchase of uniforms

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor

Date:

Reviewed By:

Sarah Spray Spruy
(Printed Name) (Signature)

Date:

8/19/14

District Review:

(Printed Name)

(Signature)

Date:

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: July 31, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mev Hoberg

Directors – Tim Kinkead, Patty Fielding

Excused

Sheila Jakubik

Call to Order

5:35 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel reported on the school-related activities taking place during the month of July. The 2014 STEM Camp was held July 21 -24 for elementary students, and July 28 – 31 for middle school students. Summer camp activities included building structures out of spaghetti noodles, balloon rockets, engineering paper planes, building a hovercraft, robotics, video production/camera operation, and CSI investigations. The camps were held at Wilkes Elementary School and were well attended. Ms. Chapel also noted the Extended School Year (ESY) program for special education students was in session during July and August.

Board Reports

No board reports.

Consent Agenda

Donations

1. Donation to Bainbridge Island School District in the amount of \$1,330.63 from the Bainbridge Schools Foundation to support teacher grant purchases including technology and science supplies.
2. Donation to Bainbridge Island School District in the amount of \$1,336.83 from the Bainbridge Schools Foundation to support Geographic Information System (GIS) training for teachers and classroom grant science supplies.
3. Donation to Ordway Elementary School in the amount of \$3,345.51 from Ordway PTO to support Outdoor Education staff stipends.
4. Donation to Ordway Elementary School in the amount of \$2,724.84 from Ordway PTO to support the purchase of headphones and computer carrels.

Minutes from the May 29, 2014 School Board Meeting

Minutes from the June 12, 2014 School Board Meeting

Minutes from the June 26, 2014 School Board Meeting

PAYROLL

July 2014 Warrant Numbers:

(Payroll Warrants) 101880 through 1001898

(Payroll AP Warrants) 172526 through 172553

Total: \$2,804,861.77

Motion 114-13-14:

That the Board approves the Consent Agenda as presented. (Hoberg)
The affirmative vote was unanimous. (Hoberg, Spence, Kinkead, Fielding)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2010523** through **2010580** totaling \$ **223,155.83** .

(General Fund Voucher)

Voucher numbers **2010429** through **2010522** totaling \$ **126,704.82** .

(Capital Projects Fund Voucher)

Voucher numbers **4896** through **4906** totaling \$ **450,986.00** .

(Trust/Agency AP Fund Voucher)

Voucher numbers **12** through **13** totaling \$ **2,500.00** .

(Capital Projects Fund Voucher)

Voucher numbers **4882** through **4895** totaling \$ **170,485.48** .

(AP ACH Fund Voucher)

Voucher numbers **1314000270** through **131400329** totaling \$ **10,961.78** .

Presentations

A. Facilities Master Plan Update: Process and Timeline

Director of Facilities and Capital Projects Tamela Van Winkle explained her plan to review the steps leading to an updated District Facilities Master Plan, with the related process and timeline provided (in graphic format) to facilitate Board discussion. Ms. Van Winkle noted the district will work with Mahlum Architects to assist with the development of the updated District Facilities Master Plan, with the findings of the recent Study and Survey providing the basis for the work. In addition, Ms. Van Winkle and Mahlum representatives will work with the Superintendent and other district administrators to confirm the District's strategic mission, vision and guiding principles.

As the review of the master plan moves forward, the educational program requirements will be considered as it relates to the current facility conditions and how the facility condition supports that program. Results of the recent Study and Survey indicated four of the district's facilities required a greater concentration of focus: Blakely Elementary, Bainbridge High School 100 Building, Commodore Options, and Ordway Elementary. Other elements taken into consideration include building code assessments and impacts and updated enrollment projections. All of these elements provide a basis for the estimation of costs for facility critical repairs and possible additions, modernization or replacement, and will be incorporated into the District Facilities Master Plan update. It was noted Robinson Company would be engaged once again as the cost estimators as their work had been a reliable source of data for past projects. Once a cost analysis has been developed, a prioritization of facilities needs will be established, with continuous communication with the school board and community included in the prioritization process. All of the work that will be done over the next several months will culminate in the presentation to the Board of the Final Updated District Facilities Master Plan along with a preliminary implementation schedule.

Following the presentation, board members engaged in a discussion regarding a variety of components related to the development of the updated District Facilities Master Plan. During their discussion, several additions and adjustments to the process and timeline plan were suggested. On the timeline graphic, board members thought the confirmation of the district's strategic mission, vision and guiding principles and the comparison of the educational program requirements with the current facility conditions should be considered separately. This would allow for

clarification of educational programs both current and future, taking in to account the impact of such items as technology, core facilities, and option (programs) components. It was also suggested each of the elements contained in the timeline graphic be labeled as “steps.” The economy of scale for staffing, programs and facilities should also be considered throughout the process. Several other areas to be considered as the process moves forward include working assumptions, financial analysis, and ongoing communications. At the conclusion of the discussion, it was noted the process and timeline graphic would be revised to reflect the board’s suggestions.

B. Preliminary Budget for Fiscal Year 2014-2015

Director of Business Services Peggy Paige provided a summary of the Preliminary Budget for Fiscal Year 2014-15. She underscored the budget being presented was the preliminary version, and typically would be adjusted prior to presentation of the final budget in August. Per WAC 392-123-054, the preliminary budget document is to be made available to the public by July 10. Ms. Paige noted challenges with the Educational Service District (ESD) system and the experience level of newly hired staff resulted in a preliminary budget that requires additional review and revision.

The preliminary draft of the 2014-15 budget includes the following assumptions (related to the General Fund):

- Total student enrollment is projected to be 3736 (current year average is 3740).
- Revenue changes include: increase in tax collections (voted levy increase); increase in apportionment (K-12 enhancements – McCleary); increase in Transportation (new funding formula); increase in Federal grants (carryover & Safety Net); decrease in donations and tuitions.
- Overall staffing projections for the 2014-15 school year increase over the previous school year as follows: positions eliminated during the financial crisis (2008-2012) strategically reinstated to better support overall district operations (custodial, transportation, human resources) and teaching and learning (associate principal – Sakai); strategically added new positions to facilitate the district mission and mandated state/federal requirements (Director of Assessment, Highly Capable Coordinator, highly staffing – teaching/coaching, staffing – 24-credit/1080 hours, Achieve Program staffing, special education staffing, Communication Specialist, etc.).

Ms. Paige explained that for two years, the district has been intentionally deficit spending to bring down the total fund balance to within a range of 4.5%-5.5% in order to fund district priorities related to teaching and learning. While the preliminary budget indicates deficit spending over \$800K, the final version of the budget will not reflect this level of deficit based on further review of staffing FTE, the alignment of grant expenditures with anticipated funding, and a review of the costs related to Materials, Supplies, and Operating Costs (MSOC). The final budget will reflect deficit spending under \$400K. It is important to underscore that last year’s budget reflected deficit spending of \$1,200,000, with the final budget for 2014-15 having a substantially lower amount of deficit. Ms. Paige also provided a brief overview of the Capital Projects, Transportation, and Associated Student Body Funds.

C. Monthly Financial Report

Director of Business Services Peggy Paige presented a summary of the financial reports for the month ending June 30, 2014, with a focus on an analysis of the General Fund. She noted the total General Fund Revenues to June 30 were \$32.3 million, 3.9% more than for the same period last year. Tax collections were close to the expected average and the district did not expect to collect substantially more than budgeted. Local nontax revenues were below the 3-year average due to the receipt of the balance of Bainbridge Schools Foundation donations later in the year than in previous years. Ms. Paige noted with the district’s recent budget revision, state and federal revenues were in line with the expected average. All budget categories were updated with anticipated increases based on enrollment growth or known grant awards.

Expenditures for the year to June 30 total \$32.6 million, which is 8.2% higher than for the same period last year. Ms. Paige highlighted expenditures in several of the fund areas including special education where total costs were up 7.3% compared to last year. While this fund area experienced an increase in expenditures due to salary restoration and payment for extra days, there were also increases in staff hours and payments for outside services, which drive up costs. It was noted that some of these excess costs would be offset with an increase in Safety Net revenues. Compensatory education is in line with budget estimates, with fluctuations throughout the year due to certain expense items such as teacher certification bonuses. Ms. Paige stated the district’s net cash outflow during June was \$1,380,223, with a closing cash balance estimated to be \$2.2 million.

D. Monthly Technology Report

Director of Instructional Technology and Assessment provided a brief summary of the Technology Levy Budget related to the encumbrances to date that have been applied to the 2010 School Technology Levy budget for the 2013-14 school year. Additional items reported included: Infrastructure – Upgrades are being made to the district's wireless system, with staff also working to improve the system's battery backup capabilities for the network servers. This work should be completed early this fall. Teaching – Staff laptops underwent maintenance including re-imaging and thorough cleaning. As staff reclaim their laptops, they take part in a 20-minute training to learn the updated login process and any new features. Board members briefly discussed student devices connecting to district wireless services, current/future technology trends (Horizon Report), and technology professional development for teachers.

E. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle presented the Capital Projects and Facilities Report for the month of June 2014. Contained in the report was a summary of the budget related to the 2009 Bond projects, which noted a budget balance of \$8,189,173. An overview of a number of capital/facility projects were highlighted in the report as follows: Woodward Middle School – a) The Field and Track Project has been completed and staff recommends Final Acceptance of the work for Board approval. b) Roof replacement is on schedule, with Meyer Brother Roofing completing most of the demolition of the steep slope areas over the south and west classroom wings, the Commons, and the Gym. New underlayment has been installed on all of the steep slope areas except the entrance towers. Work on the five entrance tower roofs will be done by mid-August. Removal of old metal flashings, gutters and soffits will be completed shortly and installation of new metal work should be complete in early August on the western portions of the building. Rainy weather caused work stoppage July 23-24, but the contractor will work Saturdays to maintain the schedule. Ordway – HVAC demolition work has been completed. The installation of new HVAC equipment, electrical and control improvements in the Administration Area are scheduled for completion in early August. In collaboration with maintenance, improvements to the play area are currently underway and will include new toys, and an enlarged play area with new ADA ramp into the playground. An interior camera will be installed at the main entrance to Ordway. Blakely – An interior camera will be installed at the main entrance to Blakely the camera will address the lack of visual access from the office to the main entry. The camera's monitor will be placed in an inconspicuous location, viewable by office staff, within the main office. Quotes are currently under review for asphalt repairs in the parking lot area adjacent to the portables. Work is planned for completion before school starts.

F. Woodward Middle School Athletic Fields Renovation – Final Acceptance

Director of Facilities and Capital Projects Tamela Van Winkle presented the Woodward Middle School Athletic Fields and Track Renovation Project - Final Acceptance for Board consideration and approval. She noted the taxpayers of Bainbridge Island generously supported a Bond request in 2009. A portion of that bond provided funding to renovate the Woodward Athletic Fields and Track. Final Completion of the project has been achieved. Ms. Van Winkle recommended Board approval of the completed project.

Motion 115-13-14:

That the Board approves the Woodward Middle School Athletic Fields Renovation – Final Acceptance as presented. (Fielding) The affirmative vote was unanimous. (Fielding, Kinkead, Spence, Hoberg)

G. Procedure 6550: Video Surveillance Cameras and Recording Equipment on School Grounds or Property (Revision)

Director of Facilities and Capital Projects Tamela Van Winkle presented Procedure 6550 Video Surveillance, Cameras and Recording Equipment on School Grounds or Property for Board review. The procedure was revised to reflect changes in the data collection and storage of camera images. All camera images are now saved on DVRs located in the respective schools, and tapes are no longer used. Additionally, all cameras are now available for view via internet connections. Those employees selected for access to cameras at their school site are given individual login credentials, which are provided by the Director of Facilities. Data expires automatically, depending on the amount of data on each device. Surveillance cameras shall not be used to monitor placed where individuals have a reasonable expectation of privacy and shall be restricted to the exterior of buildings unless otherwise authorized by the Superintendent or designee.

Procedural revisions include allowances for monitors to be placed in main offices to allow for visual connections to the main entrances of the buildings. Monitors with a constant feed from the cameras will allow for building office staff to keep a constant visual on visitors entering and exiting from the building through the main entrance. Following a brief discussion, board members suggested Policy 6550 be edited to match the revised verbiage in the procedure. The revised Policy 6550 will be brought to the board for a first reading at a future meeting.

H. Resolution 11-13-14: Elementary Secondary Education Act Support of Reauthorization

Superintendent Faith Chapel presented Resolution 11-13-14 Reauthorization of Elementary Secondary Education Act for Board consideration. She noted local school boards in Washington were passing resolutions urging Congress to amend and reauthorize the Elementary and Secondary Education Act which is more commonly referred to as “No Child Left Behind (NCLB).” The resolution was prepared by the Washington State School Directors Association (WSSDA) Board of Directors. The WSSDA Board passed the resolution and has asked local boards to show similar support. The resolution notes that the current law is unfair, inaccurate and misrepresents the quality and improvement of the nation’s schools. To date, over 90 school boards have adopted this resolution and it was recommended the district join them. Board members asked that the paragraph indicating the lack of reauthorization of ESEA gave the US Department of Education the unlawful ability to penalize, label and financially sanction states be struck from the resolution prior to their approval.

Motion 116-13-14:

That the Board approves Resolution 11-13-14 Elementary Secondary Education Act Support of Reauthorization as amended. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Fielding)

Personnel Actions

Motion 117-13-14:

That the Board approves the Personnel Actions dated July 23, 2014, and July 29, 2014 as presented. (Fielding) The affirmative vote was unanimous. (Fielding, Kinkead, Spence, Hoberg)

Adjournment

7:41 p.m. – Board President Mike Spence adjourned the meeting.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 28, 2014, the board, by a _____ vote, approves payments, totaling \$67,617.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:
 Warrant Numbers 2010581 through 2010624, totaling \$67,617.14

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2010581	ACE HARDWARE	08/15/2014	19.56
2010582	ADMIN REVOLVING FUND	08/15/2014	4,878.54
2010583	APPLE COMPUTER INC	08/15/2014	651.11
2010584	ARAMARK UNIFORM SERVICES	08/15/2014	76.96
2010585	BAINBRIDGE DISPOSAL INC	08/15/2014	4,552.59
2010586	BAINBRIDGE HIGH SCHOOL ASB	08/15/2014	225.46
2010587	Brown, Dixie Lee	08/15/2014	550.60
2010588	BUILDERS HARDWARE & SUPPLY	08/15/2014	75.77
2010589	CED CONSOLIDATED ELECTRICAL DI	08/15/2014	598.12
2010590	CENTURYLINK COMMUNICATIONS LLC	08/15/2014	3,947.58
2010591	CHARLES H BERESFORD CO INC	08/15/2014	1,260.92
2010592	CHILDRENS INSTITUTE FOR LEARNI	08/15/2014	7,446.00
2010593	COLUMBIA RIVER TECHNICIAN CONF	08/15/2014	80.00
2010594	COURT ENGRAVERS	08/15/2014	476.92
2010595	CUSTOM PRINTING COMPANY	08/15/2014	1,007.87
2010596	DEPARTMENT OF ECOLOGY-WA STATE	08/15/2014	145.00
2010597	DRUG FREE BUSINESS	08/15/2014	46.00

Check Nbr	Vendor Name	Check Date	Check Amount
2010598	EVANS, MOLLY E	08/15/2014	426.88
2010599	GE CAPITAL	08/15/2014	140.22
2010600	GRAINGER	08/15/2014	545.78
2010601	HOUGHTON MIFFLIN COMPANY	08/15/2014	436.00
2010602	KCDA	08/15/2014	4,260.74
2010603	KITSAP SUN - ADVERTISING REMIT	08/15/2014	58.25
2010604	LEMAY MOBILE SHREDDING	08/15/2014	116.00
2010605	Mann, Perry N	08/15/2014	125.00
2010606	Michaels, Preston R	08/15/2014	325.49
2010607	MICRO COMPUTER SYSTEMS	08/15/2014	18,203.42
2010608	OLYMPIC SPRINGS INC	08/15/2014	45.00
2010609	OMWBE WASH ST OFFICE OF MINOR	08/15/2014	100.00
2010610	PLATT ELECTRIC	08/15/2014	1,187.58
2010611	PSED PUGET SOUND ESD	08/15/2014	110.00
2010612	QUILL	08/15/2014	123.39
2010613	RAY PETERSON BULLDOZING	08/15/2014	173.92
2010614	SAFETY TEAM	08/15/2014	6,059.92
2010615	SKATELAND ROLLER SKATING RINK	08/15/2014	1,676.15
2010616	SME SOLUTIONS LLC	08/15/2014	625.00
2010617	ST OF WA DEPT OF LICENSING	08/15/2014	13.00
2010618	TREEHOUSE ISLAND INC	08/15/2014	250.00
2010619	UNIVERSITY OF WASHINGTON/PSWP	08/15/2014	224.00
2010620	US POSTMASTER C/O CMRS-PB	08/15/2014	5,338.00
2010621	WALTER E NELSON CO	08/15/2014	168.62
2010622	WARDS NATURAL SCI ESTAB INC	08/15/2014	283.16

check Nbr	Vendor Name	Check Date	Check Amount
2010623	WASHINGTON ACCESS FUND	08/15/2014	65.22
2010624	WSDOT MARINE DIVISION/FERRIES	08/15/2014	497.40
44	Computer	Check(s) For a Total of	67,617.14

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
44	Computer	Checks For a Total of	67,617.14
Total For 44	Manual, Wire Tran, ACH & Computer	Checks	67,617.14
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		67,617.14

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	-53.69	4,728.54	62,942.29	67,617.14

13	Computer	Check(s) For a Total of	404,938.73
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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 28, 2014, the board, by a _____ vote, approves payments, totaling \$53,929.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001235 through 4001246, totaling \$53,929.55

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001235	BAINBRIDGE ISLAND SD #303	08/29/2014	24,270.20
4001236	BAINBRIDGE HIGH SCHOOL (GF)	08/29/2014	2,067.00
4001237	CHEERLEADING COMPANY	08/29/2014	167.95
4001238	KIMMEL ATHLETIC SUPPLY	08/29/2014	1,988.46
4001239	NASSP/NASC NATL ASSOC STUDENT	08/29/2014	95.00
4001240	POMONA COLLEGE	08/29/2014	500.00
4001241	SCHOOL DATEBOOKS	08/29/2014	5,556.40
4001242	SEATTLE PUBLIC SCHOOLS	08/29/2014	1,533.00
4001243	SHILO INN SUITES SALMON CREEK	08/29/2014	654.54
4001244	UCA SUMMER CAMPS	08/29/2014	10,347.00
4001245	WESTERN WASHINGTON UNIVERSITY	08/29/2014	5,250.00
4001246	WILLIAMS COLLEGE	08/29/2014	1,500.00

12	Computer	Check(s) For a Total of	53,929.55
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
12	Computer	Checks For a Total of	53,929.55
Total For 12	Manual, Wire Tran, ACH & Computer	Checks	53,929.55
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	53,929.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 28, 2014, the board, by a _____ vote, approves payments, totaling \$6,409.89. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
CH Numbers 131400340 through 131400354, totaling \$6,409.89

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
131400340	Brewis, Barbara A	08/15/2014	205.59
131400341	Covert, William W	08/15/2014	30.43
131400342	Deitz, Ryenn Starr	08/15/2014	152.00
131400343	DOR - COMP TAX	08/15/2014	3,420.05
131400344	Finin, Elizabeth Theresa	08/15/2014	230.09
131400345	Goldsmith, Julie Anne	08/15/2014	62.42
131400346	Lolley-Leaver, Cathryn Michell	08/15/2014	53.14
131400347	Paeth, Janet L	08/15/2014	90.46
131400348	Rose, Kimberly J	08/15/2014	376.00
131400349	Sonsalla, Rebecca Ann	08/15/2014	169.00
131400350	Sullivan, Paul Robert	08/15/2014	708.11
131400351	Tsao, David	08/15/2014	125.00
131400352	Zosa, Julito John V	08/15/2014	565.23
131400353	DOR - COMP TAX	08/15/2014	110.08
131400354	DOR - COMP TAX	08/15/2014	112.29

15	ACH	Check(s) For a Total of	6,409.89
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
15	ACH	Checks For a Total of	6,409.89
0	Computer	Checks For a Total of	0.00
Total For 15	Manual, Wire Tran, ACH & Computer Checks		6,409.89
Less 0	Voided	Checks For a Total of	0.00
Net Amount			6,409.89

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
0	General Fund	3,420.05	0.00	2,767.47	6,187.52
0	Capital Projects	110.08	0.00	0.00	110.08
0	Associated Stude	112.29	0.00	0.00	112.29

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 28, 2014, the board, by a _____ vote, approves payments, totaling \$67,044.32. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 4920 through 4927, totaling \$67,044.32

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4920	CDW-G	08/29/2014	51,347.61
4921	GOOGLE INC	08/29/2014	82.50
4922	KCDA	08/29/2014	347.09
4923	LENOVO (UNITED STATES) INC	08/29/2014	672.85
4924	MICRO COMPUTER SYSTEMS	08/29/2014	5,482.00
4925	MONOPRICE INC	08/29/2014	57.02
4926	TIGERDIRECT INC	08/29/2014	265.25
4927	Walsh, Linda Smith	08/29/2014	8,790.00

8	Computer	Check(s) For a Total of	67,044.32
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BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkad
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Bainbridge Island School District

**Board of Directors
Officers for 2014 - 2015**

Proposed:

President:
Vice-President:
Legislative Rep:

Mev Hoberg
Sheila Jakubik
Mike Spence

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

* Bainbridge Island, Washington 98100

* (206) 842-4714

* Fax: (206) 842-2928

Date: August 21, 2014

To: Faith Chapel, Superintendent

From: Peggy Paige, Director of Business Services

RE: Final Budget

The final version of the budget for FY 2014-2015 will be presented to the board for adoption on August 28th. As previously stated, it was necessary to revise the Preliminary Budget presented in July. Included in the board books is a brief budget summary and relevant pages from the budget document. The complete document will be posted to the district website after adoption and OSPI approval. A pdf version of the budget is also available upon request.

This final version of the General Fund budget has the following assumptions:

- Stable enrollment
- Enhanced State funding
- Increase in local levy
- BSF support for K-12 innovations, TOSAs, Professional Development
- Reduction in Federal funding
- Retaining positions added in 13/14 due to enrollment growth
- Reinstatement of positions
- Addition of positions
- Increase in benefits cost
- Reduction in departmental budgets

All other district funds (Capital Projects, Debt Service, ASB, and Transportation) had no significant changes since the presentation of the Preliminary Budget.

Bainbridge Island School District
2013-2014 Final Budget

Summary (F195 – Fund Summary, GF1)

The BISD 2014/15 proposed appropriations (expenditures) for the General Fund total \$39.9 million, which is an increase of \$955,515 from the current year budget. With no predicted loss in enrollment, staffing additions made in 2013/14 (due to enrollment growth) were retained in 2014/15. Additionally, positions were strategically reinstated and added in order to facilitate the district mission as well as support the overall operations of the district.

General Fund Revenues for 2014/15 indicate an increase of \$1,483,822 from the current year budget. This increase is primarily due to enhanced state funding (driven by the McCleary Ruling) and increases in local levy revenues.

A commitment to use available fund balance (deficit spending) allowed the funding of district priorities related to teaching and learning as well as complying with new mandates from the State and Federal government.

The 2014/15 Capital Projects Fund budget includes funds for remaining projects included in the 2009 bond measure. Levy collections will provide funding for technology improvements as outlined in the district technology plan.

Appropriations have been adjusted in the Debt Service Fund to accommodate the payment schedule of outstanding bonds. Savings achieved with recent bond refunding will be realized over the next ten years.

The ASB budget, which includes Bainbridge High School, Eagle Harbor High School and Woodward Middle School, is similar in revenues and expenditures to FY 2013/14.

Appropriations for the Transportation Vehicle Fund include the capacity to add to our current bus fleet.

Bainbridge Island School District No.303

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
SECTION A: BUDGET SUMMARY					
Total Revenues and Other Financing Sources	39,617,603	644,300	8,028,592	1,932,768	124,500
Total Appropriation (Expenditures)	39,943,300	898,619	6,110,000	7,623,443	430,000
Other Financing Uses--Transfers Out (G.L. 536)	0	XXXX	0	250,000	0
Other Financing Uses (G.L. 535)	0	XXXX	0	0	0
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	-325,697	-254,319	1,918,592	-5,940,675	-305,500
Beginning Total Fund Balance	2,200,000	344,000	2,075,000	10,925,000	460,000
Ending Total Fund Balance	1,874,303	89,681	3,993,592	4,984,325	154,500

SECTION B: EXCESS LEVIES FOR 2015**COLLECTION**

Excess levies approved by voters for 2015 collection	9,500,000	0	0	0	0
Rollback mandated by school district Board of Directors 1/	0	0	0	0	0
Net excess levy amount for 2015 collection after rollback	9,500,000	XXXX	7,000,000	2,200,000	0

1/ Rollback of levies needs to be certified pursuant to RCW 84.52.020. Please do NOT include such resolution as part of this document.

Bainbridge Island School District No.303

FY ENROLLMENT AND STAFF COUNTS

	Average 1/ 2012-2013	Budget 2/ 2013-2014	Budget 3/ 2014-2015
A. FTE ENROLLMENT COUNTS (calculate to two decimal places)			
1. Kindergarten /2	105.56	103.19	70.00
2. Grade 1	229.63	235.99	244.00
3. Grade 2	242.56	241.08	244.00
4. Grade 3	279.45	270.02	253.00
5. Grade 4	303.60	292.60	284.00
6. Grade 5	291.85	309.87	301.00
7. Grade 6	255.01	281.05	301.00
8. Grade 7	304.76	282.36	301.00
9. Grade 8	289.82	318.70	291.00
10. Grade 9	353.91	342.13	370.00
11. Grade 10	334.70	359.04	340.00
12. Grade 11 (excluding Running Start)	313.83	314.88	350.00
13. Grade 12 (excluding Running Start)	310.40	305.38	310.00
14. SUBTOTAL	3,615.08	3,656.29	3,659.00
15. Running Start	58.65	48.90	27.00
16. Dropout Reengagement Enrollment	0.00	0.00	0.00
17. ALE Enrollment	0.00	40.13	50.00
18. TOTAL K-12	3,673.73	3,745.32	3,736.00
B. STAFF COUNTS (calculate to three decimal places)			
1. General Fund FTE Certificated Employees /4	244.528	244.141	255.990
2. General Fund FTE Classified Employees /4	121.602	127.698	138.722

- 1/ Enrollment are the average counts at school year's end as reported in the P-223 system. These counts do not include Ancillary and Non-Standard (summer) data.
- 2/ Enrollment and staff counts are entered in the budget for the school year. These counts remain constant and are not subject to change with subsequent updates to the P-233 and S-275 system, respectively.
- 3/ Enrollment should include special ed., part-time private, home-based, and summer students eligible for BEA funding, as reflected in the F-203.
- 4/ The staff counts for the prior year are the actual counts reported on Form S-275 and the current fiscal year are budgeted counts reported on Form F-195.
- 5/ Beginning in 2011-2012 kindergarten is considered full day and basic education. Beginning with 2011-2012, kindergarten enrollment counts should include any additional FTE attributable to the state funded full day kindergarten allocation based on total kindergarten enrollment, as reflected in the F-203.

GENERAL FUND (GF2, GF 10)

The General Fund Budget has been increased from current year, primarily due to enhanced state funding and increased local levy revenues. These additional funds will be utilized to support district goals of focusing resources on programs and services that directly support and enhance student learning, maintaining a safe learning and working environment, maintaining financial integrity and providing an essential level of support services for district operations.

Assumptions

- Stable enrollment
- Enhanced state funding
- Increase in levy revenues
- Bainbridge Schools Foundation will continue to provide support for K-12 innovations, special programs and staff development.
- A portion of Fund Balance from FY 2013/14 will be used to balance the 2014/15 budget
- Ending minimum reserve of 3% will be maintained per board policy/practice

Revenues

Summary of General Fund Revenues by Source

Source	2013/14 <u>Budget</u>	2014/15 <u>Budget</u>	12/13 % <u>of total</u>	13/14 % <u>of total</u>
Local Taxes	8,806,016	9,218,043	23.1%	23.3%
Local Nontax	3,207,900	3,324,100	8.4%	8.4%
State, General	20,551,515	21,451,030	53.9%	54.1%
State, Special	3,857,850	4,150,730	10.1%	10.5%
Federal, Special	1,439,500	1,223,700	3.8%	3.1%
Other Financing	271,000	250,000	.7%	.6%
	38,133,781	39,617,603	100.0%	100.0%

Local support (including Other Financing Sources) comprises 32% of revenues.

- Property tax collections are consistent with our voter approved levy
- Gifts & Donations reflect continued support from the Foundation
- Tuitions & Fees include the revenues for All-Day K, athletic programs and student clubs.
- State Funding increased by \$ 1,192,395
- Federal Funds decreased by \$ 215,800

Expenditures

Summary of General Fund Expenditure by Program

Program	2013/14 <u>Budget</u>	2014/15 <u>Budget</u>	13/14 % <u>of total</u>	14/15 % <u>of total</u>
Regular Instruction	23,506,717	23,478,770	60.3%	58.8%
Special Education	5,385,418	5,842,926	13.8%	14.6%
Vocational	933,858	1,006,816	2.4%	2.5%
Compensatory	670,648	710,812	1.7%	1.8%
Other	36,408	317,225	0.1%	0.8%
Community Services	30,000	30,000	0.1%	0.1%
Support Services	8,424,736	8,556,751	21.6%	21.4%
	38,987,785	39,943,300	100.0%	100.0%

Over 78% of district expenditures are on activities that directly support student learning.

Summary of General Fund Expenditure by Object

Object	2013/14 <u>Budget</u>	2013/14 <u>Budget</u>	13/14% <u>of total</u>	13/14% <u>of total</u>
Debit Transfers	161,005	158,950		
Credit Transfers	--161,005	-158,950		
Certificated Salaries	18,114,361	18,501,886	46.4%	46.3%
Classified Salaries	6,314,120	6,742,112	16.2%	16.9%
Benefits	8,645,944	9,092,438	22.2%	22.8%
Supplies/Materials	2,109,563	2,058,853	5.4%	5.1%
Purchased Services	3,577,697	3,324,821	9.2%	8.3%
Travel	118,800	121,390	0.3%	0.3%
Capital Outlay	107,300	101,800	0.3%	0.3%
	38,987,785	39,943,300	100.0%	100.0%

Salaries and benefits continue to be the largest portion (86%) of the district's expenditures. Purchased Services (8%) includes utilities, insurance, data processing services, tuition for Running Start students (funded by State revenues) and copier lease payments. Expenditures for supplies, travel and equipment comprise the balance of the budget (6%).

Staff assigned to teaching and support activities with direct student contact represent 80% of total staff while another 14.5% of staff are in areas such as Food Service, Transportation, Custodial and Maintenance and have indirect daily student contact. The remaining 5.5% of staff serve in district-wide administrative support functions such as the Superintendent's Office, the Curriculum and Instruction Office, Human Resources, the Business Office and Information Services/Systems.

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	8,774,943	8,806,016	9,218,043
2000 Local Nontax Support	3,399,684	3,207,900	3,324,100
3000 State, General Purpose	18,994,833	20,551,515	21,451,030
4000 State, Special Purpose	3,676,624	3,857,850	4,150,730
5000 Federal, General Purpose	0	0	0
6000 Federal, Special Purpose	1,365,755	1,439,500	1,223,700
7000 Revenues from Other School Districts	0	0	0
8000 Revenues from Other Entities	0	0	0
9000 Other Financing Sources	236,337	271,000	250,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	36,448,175	38,133,781	39,617,603
EXPENDITURES			
00 Regular Instruction	21,740,974	23,506,717	23,478,770
10 Federal Stimulus	0	0	0
20 Special Education Instruction	5,233,166	5,385,418	5,842,926
30 Vocational Education Instruction	962,520	933,858	1,006,816
40 Skill Center Instruction	0	0	0
50 and 60 Compensatory Education Instruction	578,352	670,648	710,812
70 Other Instructional Programs	88,489	36,408	317,225
80 Community Services	33,964	30,000	30,000
90 Support Services	7,989,191	8,424,736	8,556,751
B. TOTAL EXPENDITURES	36,626,655	38,987,785	39,943,300
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-178,481	-854,004	-325,697
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	18,400	0	0
G.L.825 Restricted for Skill Center	XXXXX	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	XXXXX	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.831 Restricted for Employee Compensated Absence	XXXXX	XXXXX	0

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	191,500	165,000	200,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.872 Committed to Minimum Fund Balance Policy	1,100,000	1,100,000	1,100,000
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	1,257,000	1,265,000	150,000
G.L.890 Unassigned Fund Balance	468,322	326,741	750,000
F. TOTAL BEGINNING FUND BALANCE	3,035,222	2,856,741	2,200,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.831 Restricted for Employee Compensated Absence	XXXXX	XXXXX	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	165,000	200,000	200,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.872 Committed to Minimum Fund Balance Policy	1,100,000	1,100,000	1,200,000
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	1,265,000	150,000	0
G.L.890 Unassigned Fund Balance	326,742	552,737	474,303
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	2,856,742	2,002,737	1,874,303

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND EXPENDITURES BY OBJECT OF EXPENDITURE

Object of Expenditure	(1) Actual 2012-2013	(2) % of Total	(3) Budget 2013-2014	(4) % of Total	(5) Budget 2014-2015	(6) % of Total
(0) Debit Transfers	161,905	XXXXX	161,005	XXXXX	158,950	XXXXX
(1) Credit Transfers	-161,905	XXXXX	-161,005	XXXXX	-158,950	XXXXX
(2) Certificated Salaries	17,355,765	47.39	18,114,361	46.46	18,501,886	46.32
(3) Classified Salaries	6,332,772	17.29	6,314,120	16.20	6,742,112	16.88
(4) Employee Benefits and Payroll Taxes	7,684,866	20.98	8,645,944	22.18	9,092,438	22.76
(5) Supplies and Materials	1,868,779	5.10	2,109,563	5.41	2,058,853	5.15
(7) Purchased Services	3,214,315	8.78	3,577,697	9.18	3,324,821	8.32
(8) Travel	93,856	0.26	118,800	0.30	121,390	0.30
(9) Capital Outlay	76,303	0.21	107,300	0.28	101,800	0.25
TOTAL EXPENDITURES	36,626,655	100.00	38,987,785	100.00	39,943,300	100.00

CAPITAL PROJECTS FUND (CP1, CP6)

This fund includes all moneys and resources for construction projects, purchases of new equipment and technology, energy improvements and other major service system improvements. For FY 2014/15 this budget details the expenditures for the remaining projects proposed in the 2009 bond measure and purchases for technology improvements funded by the technology levy. Project expenditures are as noted on page CP6 in the budget document.

Revenues for this fund are comprised of levy funds and investment earnings.

DEBT SERVICE FUND (DS1)

The law provides that a Debt Service Fund (DSF) be established in the county treasury for the payment of principal, interest, and expenditures related to the redemption of outstanding bonds. Provision must be made annually for the establishment of a levy sufficient to meet payments of principal, interest and related expenditures for voted debt. On scheduled payment dates the Treasurer transfers the principal and interest due to the designated bond fiscal agents for remittance to the bondholders. The FY 2014/15 budget includes the levy funds, Federal reimbursements and expenditures related to current bond debt.

ASB FUND (ASB1)

This summary of all ASB activities for FY 2014/15 has been approved by the students and contains extra capacity for additional revenues and expenditures if necessary.

TRANSPORTATION VEHICLE FUND (TVF1)

This fund, which accounts for pupil transportation equipment, includes revenues from the state for depreciation on our existing fleet and estimated revenues from a Department of Ecology grant to fund the purchase of three new busses.

Bainbridge Island School District No.303

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	1,437,677	1,525,000	1,882,768
2000 Local Nontax Support	53,659	50,000	50,000
3000 State, General Purpose	0	0	0
4000 State, Special Purpose	0	0	0
5000 Federal, General Purpose	0	0	0
6000 Federal, Special Purpose	0	0	0
7000 Revenues from Other School Districts	0	0	0
8000 Revenues from Other Entities	0	0	0
9000 Other Financing Sources	0	7,000,000	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	1,491,336	8,575,000	1,932,768
EXPENDITURES			
10 Sites	332,252	500,000	0
20 Buildings	4,106,393	6,678,453	5,691,683
30 Equipment	1,804,355	1,618,063	1,931,760
40 Energy	0	0	0
50 Sales and Lease Expenditures	0	0	0
60 Bond Issuance Expenditures	0	0	0
90 Debt Expenditures	0	0	0
B. TOTAL EXPENDITURES	6,243,000	8,796,516	7,623,443
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	236,337	271,000	250,000
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-4,988,001	-492,516	-5,940,675
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	XXXXX	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	XXXXX	XXXXX	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	9,194,155	4,700,000	9,400,000
G.L.862 Committed from Levy Proceeds	861,511	800,000	1,225,000
G.L.863 Restricted from State Proceeds	0	0	0

Bainbridge Island School District No.303

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	877,198	500,000	300,000
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	10,932,863	6,000,000	10,925,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	XXXXX	XXXXX	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	4,839,070	4,746,345	4,337,532
G.L.862 Committed from Levy Proceeds	718,536	482,139	546,793
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	387,255	279,000	100,000
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	5,944,861	5,507,484	4,984,325

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

3/ Line H must be equal to or greater than all restricted fund balances.

Bainbridge Island School District No.303
CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2014-2015

Project Description	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
TOTAL	850,000	0	850,000	0	0	0	0	0
BHS Improvements	0	850,000	0	0	0	0	0	0
BHS Roof	0	300,000	0	0	0	0	0	0
Blakely Renovations-2	0	500,000	0	0	0	0	0	0
Blakely Roof	0	200,000	0	0	0	0	0	0
Commodore Improvements	0	300,000	0	0	0	0	0	0
CP Project Management	0	652,468	0	0	0	0	0	0
Districtwide Security	0	395,000	0	0	0	0	0	0
Energy Conservation	0	250,000	0	0	0	0	0	0
Ordway Portable Roof	0	100,000	0	0	0	0	0	0
Ordway Renovations	0	250,000	50,000	0	0	0	0	0
Sakai Improvements	0	175,000	0	0	0	0	0	0
Tech Levy	2,310,975	0	494,215	1,816,760	0	0	0	0
Transportation Facility	0	627,500	65,000	0	0	0	0	0
Wilkes	0	77,500	0	0	0	0	0	0
Woodward Roof	0	520,000	0	0	0	0	0	0
TOTAL EXPENDITURES	7,623,443	0	5,691,683	1,931,760	0	0	0	0

Bainbridge Island School District No.303

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	7,148,021	7,418,000	7,089,992
2000 Local Nontax Support	8,561	12,000	12,150
3000 State, General Purpose	0	0	0
5000 Federal, General Purpose	954,906	925,000	926,450
9000 Other Financing Sources	17,778,277	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	25,889,765	8,355,000	8,028,592
EXPENDITURES			
Matured Bond Expenditures	3,600,000	5,040,000	2,625,000
Interest on Bonds	3,794,997	3,585,000	3,480,000
Interfund Loan Interest	0	0	0
Bond Transfer Fees	0	5,000	5,000
Arbitrage Rebate	0	0	0
UnderWriter's Fees	132,457	0	0
B. TOTAL EXPENDITURES	7,527,454	8,630,000	6,110,000
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0
D. OTHER FINANCING USES (G.L.535)	17,645,099	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	717,212	-275,000	1,918,592
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	2,890,986	0	0
G.L.830 Restricted for Debt Service	0	3,570,000	2,075,000
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	2,890,986	3,570,000	2,075,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+OR-)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	3,608,199	3,295,000	3,993,592
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0

Bainbridge Island School District No.303

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	3,608,199	3,295,000	3,993,592

Bainbridge Island School District No.303

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
REVENUES			
100 General Student Body	79,916	151,000	150,500
200 Athletics	96,703	96,500	96,500
300 Classes	17,544	23,000	26,500
400 Clubs	188,883	309,900	305,400
600 Private Moneys	55,155	63,400	65,400
A. TOTAL REVENUES	438,201	643,800	644,300
EXPENDITURES			
100 General Student Body	43,874	227,200	226,700
200 Athletics	93,674	147,700	148,000
300 Classes	27,276	21,500	26,500
400 Clubs	204,707	350,500	361,000
600 Private Moneys	47,451	134,419	136,419
B. TOTAL EXPENDITURES	416,981	881,319	898,619
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	21,219	-237,519	-254,319
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	288,672	0	0
G.L.819 Restricted to Fund Purposes	0	283,000	344,000
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
D. TOTAL BEGINNING FUND BALANCE	288,672	283,000	344,000
E. G.L. 898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+or-)		XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted to Fund Purposes	309,891	45,481	89,681
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	309,891	45,481	89,681

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
REVENUES AND OTHER FINANCING SOURCES			
1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2299 School Bus Revenue	XXXXX	0	0
2300 Investment Earnings	953	1,500	1,500
2500 Gifts and Donations	0	0	0
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	0	0	0
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
3600 State Forests	0	0	0
4100 Special Purpose-Unassigned	XXXXX	0	0
4300 Other State Agencies-Unassigned	XXXXX	0	90,000
4499 Transportation Reimbursement Depreciation	241,506	40,000	33,000
5200 General Purposes Direct Federal Grants-Unassigned	XXXXX	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
6100 Special Purpose-OSPI Unassigned	XXXXX	0	0
6200 Direct Special Purpose Grants	XXXXX	0	0
6300 Federal Grants Through Other Entities-Unassigned	XXXXX	0	0
8100 Governmental Entities	0	0	0
8500 NonFederal ESD	0	0	0
9100 Sale of Bonds	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)	242,459	41,500	124,500
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	242,459	41,500	124,500
EXPENDITURES			
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	0	340,000	430,000
34 Transportation Equipment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0
91 Principal - formerly Act 84	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0
93 Arbitrage Rebate	XXXXX	0	0
D. TOTAL EXPENDITURES	0	340,000	430,000
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	242,459	-298,500	-305,500
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	XXXXX	410,000	460,000
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	174,034	0	0
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL BEGINNING FUND BALANCE	174,034	410,000	460,000
I. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+OR-)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	XXXXX	111,500	154,500
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	416,493	0	0
G.L.890 Unassigned Fund Balance	0	0	0

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2012-2013	(2) Budget 2013-2014	(3) Budget 2014-2015
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	416,493	111,500	154,500

- 1/ Includes interest portion of purchase contracts.
- 2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
- 3/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.
- 4/ Amount on Line J must be equal to or greater than all restricted fund balances.

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinhead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

RESOLUTION NUMBER 12-13-14

- WHEREAS, WAC 392-123-054 requires that the board of directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuing fiscal year.
- WHEREAS, a public notice was published announcing that on August 28, 2014, the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington, would meet in a public meeting for the purpose of fixing and adopting the 2014-2015 Fiscal Budget of the district.
- WHEREAS, pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the Capital Projects Fund to the General Fund up to the amount of \$ 250,000.
- WHEREAS, the 2015 General Fund Educational Programs and Operation Excess Levy cannot exceed limitations imposed by RCW 84.52.0531; AND the inclusion of such estimated revenue in the General Fund must take into account any reduction of the approved 2015 levy;
- THEREFORE, BE IT RESOLVED the Board of Directors of Bainbridge Island School District, Kitsap County, Washington, has determined that the final appropriation level of expenditures for each fund in Fiscal Year 2014-2015 will be as follows:

APPROPRIATION LEVEL

A. General Fund	\$ 39,943,300
B. Associated Student Body Fund	\$ 898,619
C. Debt Service Fund	\$ 6,110,000
D. Capital Projects Fund	\$ 7,623,443
E. Transportation Vehicle Fund	\$ 430,000

BE IT FURTHER RESOLVED that the 2015 General Fund Educational Programs and Operation Excess Levy for the 2014-2015 collection not be reduced. A reduction, if needed, may be made by subsequent Board resolution, and recertification made to the Board of County Commissioners on or before November 30, 2014

APPROVED by the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington,
in a meeting thereof held on the 28th day of August 2014.

ATTEST:

Secretary to the Board

Director

Director

Director

Director

Director

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

TO: Faith Chapel, Superintendent

FR: Jeff McCormick Director of Assessment

RE: Changes to state accountability

August 28th, 2014

At the August 28th school board meeting I will be sharing information about changes to state accountability requirements and the impacts of these changes for all schools in BISD.

Attached are questions and answers pertaining to No Child Left Behind (NCLB), Adequate Yearly Progress (AYP), and schools in improvement. The other attachments are the letter sent to parents of Ordway students about the school being in step one of improvement and a letter from Puget Sound Educational Service District, signed by 30 superintendents, regarding AYP.

Background:

In March of 2014, the U.S. Department of Education declined to renew the State of Washington's conditional Elementary and Secondary Educational Act Flexibility Waiver for schools receiving Title I Part A funds. This resulted in Washington being subjected to the requirements of NCLB. For the 2013-2014 school year, this means that 100% of students had to reach proficiency standards on state tests in reading and math. No school in BISD met this standard. Virtually every school in the state of Washington also fell short of the 100% requirement.

In determining whether schools are making adequate yearly progress, the state used achievement data from 2010-2011, the last year before being granted the waiver. Two schools, Bainbridge High School and Ordway Elementary School are now identified as being in step one of improvement based on this assessment data. For both schools, students with disabilities did not reach the proficiency standards set for that year in reading. BHS is not subject to sanctions imposed by NCLB because the school does not receive Title I Part A funds. Ordway does receive Title I Part A funds. One requirement is for BISD to offer transportation to families wishing to transfer their students from Ordway to either Wilkes or Blakely. This is funded from a required 20% set aside of the total Title I Part A allocation for this school year. Additionally 10% of the building Title I allocation must be set aside for professional development.

Bainbridge Island School District

QUESTIONS AND ANSWERS:

August 2014

No Child Left Behind & Adequate Yearly Progress

Q: What is “Adequate Yearly Progress?”

A: Adequate Yearly Progress (AYP) is a key component of the federal **No Child Left Behind Act of 2001 (NCLB)**. The Act’s lofty goal was that every student would pass every state test in reading and math by 2014.

Between 2001 and 2013, Washington State implemented a stair step AYP achievement target, so that the required percentage of students meeting standards increased every few years. Additionally, unexcused absence rates and graduation/dropout rates are considered in the designation of schools or districts “making” or “failing to make” AYP.

AYP is based on students in 11 demographic subgroups achieving the minimum level of proficiency on the state math and reading assessments for their grade level, regardless of their ability. The subgroups include: all students, seven major racial/ethnic groups, students with disabilities, English language learners, and students in poverty. Schools do not meet AYP if any one of the subgroups at their school does not meet the required progress.

Q: What has changed in Washington State this year? Why are we suddenly hearing so much about schools that are “failing” or in “need of improvement?”

A: Washington State has had a waiver from the federal AYP requirement for the past two years. This year the waiver was denied by the U.S. Department of Education because the Washington State Legislature did not pass a bill to require that teacher/principal evaluations include student growth on state tests. The use of student test scores as part of the teacher evaluation system is a federal requirement to keep an AYP waiver.

Now that we have reached 2014 and no longer have a waiver, 100 percent of students are required to meet the assessment standards this year. If one or more students in any of the subgroups does not meet the standards, the school does not make Adequate Yearly Progress. Virtually every school in Washington State failed to make AYP in 2013-14.

Q: Why are some BISD schools being told they are ‘in improvement’?

A: This year, two BISD schools have been designated as needing improvement: Bainbridge High School (BHS) and Ordway Elementary School. Both of these schools are now in Step 1 of 5 steps in the NCLB improvement process.

Schools get to Step 1 Improvement by not making AYP for two consecutive years. Back in 2010-11 (the last year that Washington schools were subject to NCLB requirements), both BHS and Ordway did not meet AYP because the number of special education students meeting grade level standard fell below the state target for that year. The data from 2010-11 combined with the failure to have 100 percent of students passing all tests in 2013-14 means that BHS and Ordway have not made AYP for two years and are now in Step 1 Improvement.

Q: What about the other BISD schools?

A: As stated above, almost all schools in our state failed to make AYP this year. This includes all seven of our schools. Blakely, Wilkes, Sakai, Woodward, and Commodore schools have been placed on “Warning” status.

Next year, unless Congress revises NCLB or 100 percent of students pass all state tests in reading and math, these five schools will fail to make AYP for a second year and will also be “in improvement.”

Q: What happens to schools that are in “Step 1 Improvement”?

A: Only schools receiving federal Title 1 funds are subject to the ramifications of the NCLB Act. BHS does not receive Title 1 funds; Ordway does.

NCLB requires that parents of students who attend Title 1 schools that are in Step 1 Improvement must be sent a letter informing them of the school’s status. Students must also be offered the opportunity to attend a school that is not subject to NCLB sanctions. Up to 20 percent of Title 1 funds that were previously spent assisting student learning must now be set aside to pay for transporting students who wish to attend a different school.

Q: What is BISD doing to support struggling learners?

A: BISD continues to use Title I funds, state Learning Assistance Program (LAP) allocations, and local levy dollars to support struggling learners. Each K-8 school has a Reading/Math Specialist to provide supplemental services and also has Special Education staff.

Additional programs are being implemented to raise achievement and close any “opportunity gaps.” With assistance from Bainbridge Schools Foundation, Woodward Middle School piloted an “Achieve” class last year. This year, Woodward will have 2 classes, and Bainbridge High School and Eagle Harbor High are adding Achieve classes as well.

BISD is fully committed to supporting each and every student and is proud of the outstanding academic progress and achievement of our students.

Information specific to Ordway

- Ordway did not meet AYP during the 2010-11 school year in reading for students with disabilities (SWD). This group met “safe harbor” for the 13-14 school year. This means that there was at least a 10 percent reduction in this sub-group of students who did not meet standard. In fact SWD was the sub group that showed the greatest gains in percentage meeting standard.
- During the 2013-14 school year, Ordway did not meet the 100% proficiency requirement for all students in reading or math. This was also the case for every school in BISD and for nearly every school throughout the state.
- Because there was an area where Ordway did not meet AYP in 2010-11 and an area in the same column (reading) the school is considered to have not met AYP for two years, putting it in “step one of improvement.”
- Preliminary results from the state test for 2013-14 show significant gains in math scores for Ordway. OSPI is in the process of reconciling data. Final results will be released upon the completion of this process.



Ordway Elementary School

8555 Madison Ave. NE*Bainbridge Island, WA 98110* (206)842-7637*fax (206)780-1560

Melinda Reynvaan, Principal

206-780-1470

August 18, 2014

Dear Parents/Guardians:

As referenced in the attached letter from Puget Sound Educational Service District, the State of Washington has now reverted back to No Child Left Behind (NCLB) requirements due to a loss of the flexibility waiver from the U.S. Department of Education.

One of those NCLB requirements is to let you know that our school did not meet Adequate Yearly Progress (AYP), because the following has happened:

- In 2010-11 NCLB required that 88.1% of students meet the standard. Our school did not meet AYP, because fewer than the required number of students with disabilities (SWD) reached the proficiency standard in reading. However, it is important to note that in 2013-14 more than 80% of the SWD student population reached standard in reading. That's a 62% increase in SWD at standard in reading.
- In 2013-14 NCLB required 100% of students to meet the standard. One or more of our students did not pass the state tests in reading and fewer than 95% of our students took the state tests.

This means we are considered to be in "Step 1 of Improvement." You can see our school's AYP reports and compare them to the reports from every school in the district and state on the Office of Superintendent of Public Instruction (OSPI) website: www.k12.wa.us. Click on the "School Report Card" button.

Because our school receives federal Title I, Part A money, there are consequences for not meeting AYP this year.

- You may choose to transfer to a nearby school that is not in a "step of improvement." Note: although the District's elementary schools also did not meet AYP, they are not in "step 1 of improvement" at this time. The school district will provide transportation to a school not in improvement. Blakely and Wilkes are not in improvement; however, they are in a warning year because they did not meet the requirements of 100% proficiency in 2013-14. If these schools do not reach 100% proficiency on the state tests this school year, they will be identified as "in step one of improvement" for the 2015-16 school year. This means that any student who previously transferred to that school would no longer qualify for transportation.
- A portion of the district's Title I allocation must be set aside for professional development.

School	Areas not meeting AYP in 2013-14	AYP Status
Ordway	All students reading and math	Step 1
Wilkes	All students reading	Warning
Blakely	All students reading and math	Warning

If you would like to transfer your child(ren) to one of these schools, your preference will be considered.

To learn more about any of these schools, please call the district at (206) 842-4714. The district's website www.bisd303.org shows how many students are eligible for and how many students have participated in public school choice beginning with data from 2010-11.

To apply for a public school choice transfer, please fill out an application form found on the front page of the Ordway website. Forms are due in the Ordway office by **10 a.m. on Tuesday, Aug. 26**. If you have questions, please call me at (206) 780-1470.

School Improvement Plan

Our school improvement plan will be revised in the next three months to ensure that we are focusing professional development and instructional strategies to support the goal of 100% of students reaching the NCLB requirements. A current copy of our school improvement plan is available from our website at <http://bisd303.org/domain/890>.

District Support

Each elementary is being provided a half-time Instructional Coach to support teachers in best instructional practices, assessment and meeting the needs of diverse learners. In addition, Ordway is being provided additional support through a Teacher on Special Assignment that will help to address our School Improvement Plan. We will continue to be provided a full time Title I/LAP teacher to directly serve struggling students.

State Support

We receive support from OSPI to help us analyze data reports and improve curriculum, strengthen core academic instruction, and work with parents to improve student learning. Again, this was going on before we lost our AYP waiver.

Parental Involvement

We will have a **parent meeting on Aug. 25 from 5-6 p.m.** to provide information and answer questions about Ordway, AYP and the NCLB requirements. Parents are strongly encouraged to get involved at our school. Research shows that when parents are a part of the school community, students are more successful. Please call Heidi Langendorff at (206) 780-1483 to learn about ways to help striving learners in the areas of reading and math. Please keep in mind the only reason you are receiving this letter this year is because Washington state lost its waiver from NCLB requirements.

Our teachers and students work hard every day in the classroom, and our school continues to make progress. We look forward to working with each of you to continue providing an outstanding educational program for all students.

Sincerely,

Melinda Reynvaan

August 2014

Dear Parent or Guardian:

In March 2014, the U.S. Department of Education declined to renew the State of Washington's conditional Elementary and Secondary Education Act Flexibility Waiver for schools receiving Title I, Part A funds. The impact of this decision is that all school districts in the State of Washington are now subject to the punitive and regressive requirements of the federal No Child Left Behind act (NCLB).

After careful deliberation and with strong support from 30 school districts in the Puget Sound Educational Service District, we are sending you this letter to notify you that our districts and schools did not meet Adequate Yearly Progress (AYP) as required by NCLB. For our schools to meet AYP this year, 100 percent of all students – regardless of special needs, English language mastery, or other life-impacting circumstances – must meet proficiency standards.


As educators, we are fully committed to each and every student reaching his or her full potential and are proud of the significant academic progress our students are making. While not all students have reached proficiency, our use of targeted resources to assist struggling students and schools has made a significant difference.

By reverting back to NCLB, we are now required to set aside approximately 20 percent of Title I funds we receive from the federal government. The money is reserved for the district to either transfer students to a school that meets the federal requirements or pay for private tutoring. In addition, parents whose children attend schools that don't meet federal standards and receive federal Title I funding receive this notice that their child's school is failing to meet those guidelines.

The label of "failing" schools is regressive and punitive, as nearly every Washington school will not meet the NCLB Requirements. Some of our state's and districts' most successful and highly recognized schools are now being labeled "failing" by an antiquated law that most educators and elected officials – as well as the U.S. Department of Education – acknowledge isn't working.

Our bottom line: Your child's school district is effectively addressing the needs of all students. Our outstanding progress is due to the collaborative efforts of all stakeholders through high-quality instruction, effective leadership, and collaborative partnerships. On behalf of the school districts in our region, we appreciate your support of our students, staff and schools.

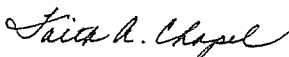
Sincerely,



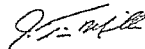
John P. Welch
PSESD Superintendent



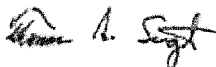
Dr. Kip Herren, Superintendent
Auburn School District



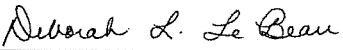
Faith Chapel, Superintendent
Bainbridge Island School




Dr. J. Tim Mills, Superintendent
Bellevue School District

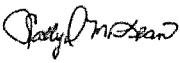


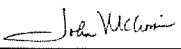
Thomas Seigel, Superintendent
Bethel School District

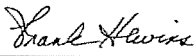

Debbie LeBeau, Superintendent
Clover Park School District


Krestin Bahr, Superintendent
Eatonville School District


Mike Nelson, Superintendent
Enumclaw School District

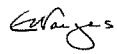

Sally McClean, Superintendent
Federal Way School District


John McCrossin, Superintendent
Fife School District



Dr. Frank Hewins, Superintendent
Franklin Pierce School District



Dr. Susan Enfield, Superintendent
Highline School District

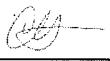

Ron Thiele, Superintendent
Issaquah School District



Dr. Edward Lee Vargas, Superintendent
Kent School District

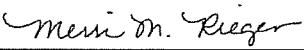

Dr. Traci Pierce, Superintendent
Lake Washington School District

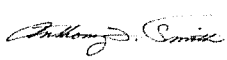

Larry Francois, Superintendent
Northshore School District


Michelle Curry, Superintendent
Orting School District

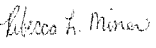

Chuck Cuzzetto, Superintendent
Peninsula School District

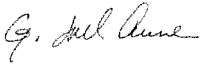

Dr. Timothy Yeomans, Superintendent
Puyallup School District


Dr. Merri Rieger, Superintendent
Renton School District


Dr. Anthony L. Smith, Superintendent
Riverview School District



Dr. Larry Nyland, Superintendent
Seattle School District

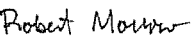

Rebecca Miner, Superintendent
Shoreline School District

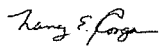

Joel Aune, Superintendent
Snoqualmie Valley School District


Kathi Weight, Superintendent
Steilacoom School District

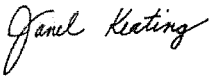

Dr. Sara Johnson, Superintendent
Sumner School District


Carla Santorno, Superintendent
Tacoma School District


Rob Morrow, Superintendent
Tahoma School District


Dr. Nancy Coogan, Superintendent
Tukwila School District


Michael Soltman, Superintendent
Vashon Island School District


Janel Keating, Superintendent
White River School District



Curriculum & Instruction

8489 Madison Avenue NE

Bainbridge Island, Washington 98110-2999

(206) 780-1067

Fax (206) 780-1089

August 2014

TO: Faith Chapel, Superintendent

FR: Julie Goldsmith, Associate Superintendent

RE: Minimum Basic Education Requirement Compliance

Attached to this memo is the Minimum Basic Education Requirement Compliance form. Reporting on this form gives assurance to the State Board of Education that school districts are in compliance with the minimum requirements of the Basic Education Act as well as several other provisions. The certification of compliance must be signed by both the superintendent and president of the Board of Directors.

The following requirements are codified in statute and will be reported to the State Board of Education:

- Total Instructional Hour Offerings 1-12 (RCW 28A.150.220[1] and WAC 180-16-200)
- Total Instructional Hour Offerings Kindergarten (RCW 28A.150.220[1] and WAC 180-16-200)
- Minimum 180-Day School Year (RCW 28A.150.220[3] and WAC 180-16-215)*
- 180-Day Kindergarten School Year (RCW 28A.150.220 and WAC 180-16-215)**
- State High School Graduation Minimum Requirements (RCW 28A.230.090/WAC 180-51-061)

* The BISD Board approved a waiver from the State Board of Education for four (5) of the required 180 days. This reduction in days allows parent/guardian/student/teacher conferences for:

- K-4 conference schedule providing (2 days) fall and (3 days) spring
- 5-6 conference schedule providing (2 days) fall and (2 days) January
- 7-8 conference schedule providing (2 days) January

**The district exceeds the required 450 minutes of instructional time for kindergarten.

I recommend approval and signing of the Minimum Basic Education Requirement Compliance form.

600 Minimum Basic Education Requirement Compliance

Fiscal Year: 14-15

Milestone: Draft (Printed 8/7/2014)

District: Bainbridge Island School District

Organization Code: 18303

ESD: Puget Sound Educational Service District 121

Page 1

STATE BOARD OF EDUCATION

2014-2015 — Minimum Basic Education Requirement Compliance

Please Check One		
In Compliance	NOT in Compliance	
<input type="radio"/>	<input type="radio"/>	Kindergarten Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The kindergarten program consists of no less than 180 half days or equivalent (450 hours) per school year.
<input type="radio"/>	<input type="radio"/>	Kindergarten Total Instructional Hour Offering (RCW 28A.150.220. RCW 28A.150.205. WAC 180-16-200) The district makes available to students enrolled in kindergarten at least a total instructional offering of 450 hours.
<input type="radio"/>	<input type="radio"/>	Grades 1-12 Minimum 180-Day School Year (RCW 28A.150.220. RCW 28A.150.203) The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades 1-12, inclusive of any 180-day waivers granted by the State Board of Education.
<input type="radio"/>	<input type="radio"/>	Grades 1-12 Total Instructional Hour Offering (RCW 28A.150.220. RCW 28A.150.205. WAC 180-16-200) The district makes available to students enrolled in grades 1-12 at least a district-wide, annual average total instructional hour offering of 1,000 hours.
K-12 Districts Only State High School Graduation Minimum Requirements (RCW 28A.230.090. WAC 180-51-066, WAC 180-51-067)		
<input type="radio"/>	<input type="radio"/>	All subject areas are aligned with the state's high school learning standards and essential academic learning requirements, and at a minimum meet grades 9-10 grade level expectations. District high schools meet or exceed all state minimum graduation requirements.
If your district is NOT in compliance, please explain why.		

NOTE: A district that has been granted a waiver of the minimum 180-day school year requirement is in compliance with RCW 28A.150.220.

CERTIFICATION OF COMPLIANCE

The following persons named below certify that the information stated herein is true and correct and that **Bainbridge Island School District** meets the basic education program requirements contained in RCW 28A.150.220 and the minimum high school graduation requirements set forth in WAC 180-51-066 for students entering the ninth grade on or after July 1, 2009 through June 30, 2012 and WAC 180-51-067 for students entering the ninth grade on or after July 1, 2012.

The undersigned further acknowledge that a copy of this document has been provided to the district's Board of Directors and that the district has maintained records in its possession supporting this certification for auditing purposes.

School District Superintendent	Date (DD/MM/YR)
Board President or Chair	Date (DD/MM/YR)

600 Minimum Basic Education Requirement Compliance**Fiscal Year:** 14-15**Milestone:** Draft (Printed 8/11/2014)**District:** Bainbridge Island School District**Organization Code:** 18303**ESD:** Puget Sound Educational Service District 121**Page 2****District Graduation Credit Requirements**

Districts are also asked to provide the following information, so that the SBE may respond accurately to questions about district requirements from other school districts, the legislature, and OSPI.

<i>K-12 Districts Only</i> Indicate your district's graduation requirements in the table below.	
S U B J E C T	District Graduation Credit Requirements for Class of 2015
English	4.0
Math	3.0
Social Studies	2.0
Science (at least one lab)	2.0
Arts	1.0
Occupational Education/CTE	1.0
Health and Fitness	2.0
World Languages	0.0
High School and Beyond Plan*	0.0
Electives	7.0
Other District Requirement for Credit (select all that apply): <input type="checkbox"/> High School and Beyond Plan <input type="checkbox"/> Culminating Project <input type="checkbox"/> Community Service <input type="checkbox"/> Computers and Digital Technology <input type="checkbox"/> Personal Finance <input type="checkbox"/> Other (specify):	
TOTAL	22.0

**The High School and Beyond Plan is a non-credit state requirements. Some districts may choose to award credit for this experience.*

What non-credit district graduation requirements do you have? (Select all that apply.)

- ☒ High School and Beyond Plan
- ☒ Culminating Project
- ☐ Community Service
- ☐ Computers and Digital Technology
- ☐ Personal Finance
- ☐ Other (specify):

Does your district award competency-based credit? Yes

If Yes, in what subjects?

World Language

Does your district have Career and Technical Education course equivalencies; that is, Career and Technical Education courses that your high school(s) or district have determined to be equivalent to academic core courses and are accepted as meeting core graduation requirements?

☒ Yes ☐ No



Curriculum & Instruction

8489 Madison Avenue NE . Bainbridge Island, Washington 98110-2999 . (206) 780-1067 . Fax (206) 780-1089

TO: Faith Chapel, Superintendent

FM: Julie Goldsmith, Associate Superintendent

RE: Alternative Learning Annual Report

Date: August, 2014

Background Information

Alternative Learning Experiences (ALE) are primarily distinguished by off-campus instruction. The intent of this type of program is to give schools flexibility to serve a diverse student population. The specific requirements and expectations of these away-from-school learning activities are detailed in a written student learning plan (WSLP) developed and supervised by a public school teacher. In the Bainbridge Island School District we provide an array of ALE experiences through our Mosaic Home Education Partnership Program, Eagle Harbor High School (Contracted Study Courses) and Bainbridge High School (Independent Study Courses).

ALE Annual Report

In Accordance with **WAC 392-121-182, Alternative learning experience requirements**, an annual report must be submitted to the Board of Directors annually. The attached report provides the following required elements:

- a) Documentation of alternative learning experience student headcount and full-time equivalent enrollment claimed for basic education funding;
- b) Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each alternative learning experience program;

Principal, David Shockley will be at the August 31st Board of Directors meeting to review these program components.

Eagle Harbor High School 2013-14

I. Contractor Information:*

0 What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Course Offerings: Using the total student FTE served by this program, estimate the percent of FTE focused on the following categories and grade groups. If you did not serve students in a particular grade grouping, leave the cells zero. Totals per grade grouping must equal 100% or 0%. (Enter whole numbers.)

	K-5	6-8	9-12
Online Courses	0	0	13
Remote Courses	0	0	87
Site-based Courses	0	0	0
TOTAL	0%	0%	100%

"Online courses" are ALE courses or grade-level course work (for K-8) where:

- More than half of the course content is delivered electronically using the internet or other computer-based methods;
- More than half of the teaching is conducted from a remote location through an online course learning management system or other online or electronic tools;
- A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and
- Students have access to the teacher synchronously, asynchronously, or both.

"Remote courses" are ALE courses or grade-level course work (for K-8) where the course:

- Is *not* an online course; and
- The student has in-person instructional contact time for *less than* twenty percent of the total weekly time for the course.

"Site-based courses" are ALE courses or grade-level course work (for K-8) that:

- Is *not* an online course; and
- The student has in-person instructional contact time for *at least* twenty percent of the total weekly time for the course.

Note: "In-person instructional contact" means face-to-face contact between a certificated teacher and the student in a classroom environment. In-person instructional contact may be accomplished in a group setting between the teacher and multiple students. The in-person instructional contact must be:

- For the purposes of actual instruction, review of assignments, testing, evaluation of student progress, or other learning activities or requirements identified in the writing student learning plan; and

- Related to an alternative learning experience course identified in the written student learning plan.

III. Staffing:

0.45
* Certified Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with your reported enrollment FTE, to determine a student-teacher ratio for your program. If you are unable to get FTE information on contracted staff, you can calculate it using this method:

- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.
- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

IV. Purchased services or activities:*

☐ No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered a service or activity and do not need to be reported.)

☒ Yes
If yes, complete the 'Substantially Similar' report found at this link. [Substantially Similar Spreadsheet](#). This file contains instructions on how to complete this report. When completed, save file to your computer and then upload the file here. Click the 'Browse' button to search for the saved file.
No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

Mosaic Home Education Partnership 2013-14

I. Contractor Information:*

0

What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Course Offerings: Using the total student FTE served by this program, estimate the per FTE focused on the following categories and grade groups. If you did not serve students in a grade grouping, leave the cells zero. Totals per grade grouping must equal 100% or 0%. (Enter numbers.)

	K-5	6-8	9-12
Online Courses	0	0	0
Remote Courses	70	70	0
Site-based Courses	30	30	0
TOTAL	100%	100%	0%

"Online courses" are ALE courses or grade-level course work (for K-8) where:

- More than half of the course content is delivered electronically using the internet or a computer-based methods;
- More than half of the teaching is conducted from a remote location through an online learning management system or other online or electronic tools;
- A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and
- Students have access to the teacher synchronously, asynchronously, or both.

"Remote courses" are ALE courses or grade-level course work (for K-8) where the course:

- Is *not* an online course; and
- The student has in-person instructional contact time for *less than* twenty percent of the weekly time for the course.

"Site-based courses" are ALE courses or grade-level course work (for K-8) that:

- Is *not* an online course; and
- The student has in-person instructional contact time for *at least* twenty percent of the weekly time for the course.

Note: "In-person instructional contact" means face-to-face contact between a certificated teacher and the student in a classroom environment. In-person instructional contact may be accomplished in a group setting between the teacher and multiple students. The in-person instructional contact

- For the purposes of actual instruction, review of assignments, testing, evaluation of student progress, or other learning activities or requirements identified in the writing student

- plan; and
- Related to an alternative learning experience course identified in the written student learning plan.

III. Staffing:

1.3
* Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with reported enrollment FTE, to determine a student-teacher ratio for your program. If unable to get FTE information on contracted staff, you can calculate it using this

- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.
- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated learning hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

IV. Purchased services or activities:*

☒ No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered purchased services or activities and do not need to be reported.)

Yes

If yes, complete the 'Substantially Similar' report found at this link: [Substantially Similar Spreadsheet](#). This file contains instructions on how to complete this report. When complete, save file to your computer and then upload the file here. Click the 'Browse' button to select the saved file.

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

Mosaic Home Education Partnership 2013-14

I. Contractor Information:*

0

What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Course Offerings: Using the total student FTE served by this program, estimate the per FTE focused on the following categories and grade groups. If you did not serve students in a grade grouping, leave the cells zero. Totals per grade grouping must equal 100% or 0%. (Enter numbers.)

	K-5	6-8	9-12
Online Courses	0	0	0
Remote Courses	70	70	0
Site-based Courses	30	30	0
TOTAL	100%	100%	0%

"Online courses" are ALE courses or grade-level course work (for K-8) where:

- More than half of the course content is delivered electronically using the internet or a computer-based methods;
- More than half of the teaching is conducted from a remote location through an online learning management system or other online or electronic tools;
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- plan; and
- Related to an alternative learning experience course identified in the written student learning plan.

III. Staffing:

* Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with reported enrollment FTE, to determine a student-teacher ratio for your program. If unable to get FTE information on contracted staff, you can calculate it using this

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- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of students per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated learning hours, the FTE would be 1.0. $(30 \text{ students} * 25 \text{ hours}) / 750 = 1.0 \text{ FTE}$

Enter a number with two decimal places.

IV. Purchased services or activities:*

☒ No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered purchased services or activities and do not need to be reported.)

Yes

If yes, complete the 'Substantially Similar' report found at this link: [Substantially Similar Spreadsheet](#). This file contains instructions on how to complete this report. When complete, save file to your computer and then upload the file here. Click the 'Browse' button to select the saved file.

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.



Select Org | ALE | Reports | Info Center

School Apportionment and Financial Services (SAFS)

Bainbridge Island School District

View Data (Ale)

Go Back

1 of 2 100% Find | Next Select a format Export

REPORT ALE

STATE OF WASHINGTON
SUPERINTENDENT OF PUBLIC INSTRUCTION

RUN JUL 21, 2014 @ 14:59
Page 1 of 2

ALE ENROLLMENT AS REPORTED IN SAFS APPLICATION FOR SCHOOL YEAR ENDING 2014

--- ALE FTE

Bainbridge Island S.D. No. 303

GRADES	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
Kindergarten	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.55	1.00	0.96
First	3.00	3.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.40
Second	3.00	2.80	1.80	1.80	0.80	1.80	1.80	1.80	1.80	1.80	1.92
Third	2.00	2.60	1.80	1.80	2.80	1.80	1.80	1.80	1.80	1.80	2.00
Fourth	2.60	2.60	1.00	1.00	2.00	3.00	2.00	2.00	2.00	2.00	2.02
Fifth	8.80	8.80	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.16
Sixth	7.12	7.92	8.00	8.00	9.00	9.00	8.12	7.62	7.32	7.32	7.94
Seventh	2.63	2.63	3.00	3.00	3.00	2.00	1.83	1.83	1.83	1.83	2.36
Eighth	4.80	6.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00	4.78
Ninth	0.10	0.34	0.50	0.69	0.69	0.83	0.88	1.28	1.33	1.33	0.80
Tenth	0.58	0.58	0.58	0.58	0.58	1.57	1.57	2.20	2.40	2.40	1.30
Eleventh	3.02	3.57	3.57	3.76	3.76	4.57	4.57	4.36	4.36	4.36	3.99
Twelfth	2.60	2.80	3.40	3.60	3.60	1.28	1.28	1.28	1.28	1.28	2.24
Kindergarten	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.55	1.00	0.96
Grades 1-3	8.00	8.40	4.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	5.32
Grade 4	2.60	2.60	1.00	1.00	2.00	3.00	2.00	2.00	2.00	2.00	2.02
Grades 5-6	15.92	16.72	16.00	16.00	17.00	17.00	16.12	15.62	15.32	15.32	16.10
Grades 7-8	7.43	8.63	7.00	7.00	7.00	7.00	6.83	6.83	6.83	6.83	7.14
Grades 9-12	6.30	7.29	8.05	8.63	8.63	8.25	8.30	9.12	9.37	9.37	8.33
** TOTALS	41.25	44.64	37.65	38.23	40.23	40.85	38.85	39.17	38.67	39.12	39.87

[Select Org](#) | [ALE](#) | [Reports](#) | [Info Center](#)**School Apportionment and Financial Services (SAFS)**

Bainbridge Island School District

View Data (Ale)[Go Back](#)

1 of 2 100% Find | Next Select a format Export

REPORT ALEH

STATE OF WASHINGTON
SUPERINTENDENT OF PUBLIC INSTRUCTIONRUN JUL 21, 2014 3 15:02
Page 1 of 2

ALE ENROLLMENT AS REPORTED IN SAFS APPLICATION FOR SCHOOL YEAR ENDING 2014

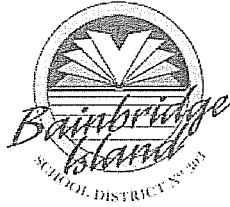
--- ALE Head Count

Bainbridge Island S.D. No. 303

GRADES	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
Kindergarten	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
First	3.00	3.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.40
Second	3.00	3.00	2.00	2.00	1.00	2.00	2.00	2.00	2.00	2.00	2.10
Third	2.00	3.00	2.00	2.00	3.00	2.00	2.00	2.00	2.00	2.00	2.20
Fourth	3.00	3.00	1.00	1.00	2.00	3.00	2.00	2.00	2.00	2.00	2.10
Fifth	9.00	9.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.20
Sixth	8.00	9.00	8.00	8.00	9.00	9.00	9.00	8.00	8.00	8.00	8.40
Seventh	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00	2.00	2.50
Eighth	5.00	6.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00	4.80
Ninth	2.00	3.00	3.00	3.00	3.00	6.00	6.00	6.00	7.00	7.00	4.60
Tenth	4.00	4.00	4.00	4.00	4.00	10.00	10.00	12.00	12.00	12.00	7.60
Eleventh	20.00	21.00	21.00	21.00	21.00	25.00	25.00	24.00	24.00	24.00	22.60
Twelfth	7.00	8.00	10.00	11.00	11.00	3.00	3.00	3.00	3.00	3.00	6.20
Kindergarten	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Grades 1-3	8.00	9.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.70
Grade 4	3.00	3.00	1.00	1.00	2.00	3.00	2.00	2.00	2.00	2.00	2.10
Grades 5-6	17.00	18.00	16.00	16.00	17.00	17.00	17.00	16.00	16.00	16.00	16.60
Grades 7-8	8.00	9.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.30
Grades 9-12	33.00	36.00	38.00	39.00	39.00	44.00	44.00	45.00	46.00	46.00	41.00
** TOTALS	71.00	77.00	65.00	70.00	72.00	78.00	77.00	77.00	78.00	78.00	74.70

BOARD OF DIRECTORS

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Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

TO: Faith Chapel, Superintendent
FROM: Pam Keyes, Community Relations Coordinator
Date: August 28, 2014
RE: Volunteer Program Update

An update on the district's volunteer program is below, and some components noted below are attached. Peter Bang-Knudsen and I continue to advance the district tasks noted in Procedure 5430: Volunteers, which include:

1. Update the Volunteer Handbook
2. Align the volunteer application process with best practices
 - a. Edit and create new forms - Volunteer Application, Volunteer Agreement, and Volunteer Disclosure and Consent
 - b. Facilitate and monitor the Washington State Patrol background and fingerprint checks
 - c. Provide building staff with an updated and always current list of approved volunteers
 - d. Develop and present volunteer training for both staff and volunteers

Revisions to the Volunteer Handbook are complete. The new forms are available on the district website under the *For the Community* channel and *Volunteering in BISD* link.

I continue approval of volunteers using the Washington State Patrol Request for Criminal History. We track all volunteers who have been approved through the WSP background check on a Google spreadsheet developed last winter. All administrators and administrative secretaries have permission and access to that, and they receive updates directly as new names are entered.

This year, Wilkes and Blakely will pilot a volunteer screening technology that allows them to instantly pre-screen volunteers against a national sex offender database. It also may be used for visitors. It provides a name badge with the volunteer's photo.

An interlocal agreement with the BI Police Department is bringing a digital fingerprinting system to police headquarters. This has been purchased. Delivery and setup of the equipment and training of their staff remain before our staff and volunteers will be able to use it.

Attached is a draft PowerPoint, which outlines components to be addressed in the volunteer trainings. We are working with principals to schedule staff training, and we will provide two district-wide trainings for new volunteers in early fall and again in winter and/or early spring. The draft of a training assessment also is attached.

If there are any question, please do not hesitate contacting me.

BISD Volunteer Program

Orientation and Training

Welcome

- Thank you for your part in our outstanding volunteer heritage of serving students in a variety of ways and facilitating the BISD Mission "as a learning organization to ensure that every student is future ready: prepared for the global workplace, college and personal success."



1. Volunteer Handbook

- You will find valuable information about volunteering on the district website. Also, please read the Volunteer Handbook.
- According to the BISD Volunteer Application & Screening process, you will need to read and submit these forms every two (2) years:
 1. Volunteer Application
 2. If you will be a volunteer driver, Volunteer Drivers Checklist
 3. Volunteer Agreement
 4. Volunteer Disclosure and Consent Form

2. Respect and Rapport

The BISD environment respects human dignity and the rights of our students and staff. Please read and understand the following policies and procedures that frame this objective:

- 3211 - Equal Educational Opportunity: Prohibition Against Discrimination
- 3240 - Student Conduct
- 3241 - Classroom Managements, Corrective Actions, and Sanctions
- 3700 - Prohibition Against Sexual Harassment
- 3706 - Prohibition of Harassment, Intimidation, and Bullying
- Procedure 4220 - Complaints Concerning School Personnel/Programs
- 5013 - Prohibition Against Sexual Harassment
- 5015 - Prohibition Against Harassment
- 5253 - Maintaining Professional Staff Student Boundaries

3. Volunteer Application & Screening

- Complete the screening process before you begin volunteering:
 1. Provide copy of photo ID – valid driver's license, state identification card or passport (photo ID must include birth date).
 2. Complete the Volunteer Application. Sign and date on page 2.
 3. If you will be a volunteer driver, submit the Volunteer Driver Checklist, completed down to the Administrative Review.
 4. Carefully read the Volunteer Rules, Requirements and Agreement, and then print and sign the Agreement.
 5. Read, answer and sign the Volunteer Disclosure and Consent form.
 6. Return the entire packet (information stapled in the order above) to your child's school or to the Community Relations department at the district office.
- Allow two (2) weeks for the screening and approval process to be completed.

4. Sign in and out

- At each school, sign in and out as directed, typically giving your name, where you will be volunteering, and the time of your arrival and departure.
- To increase safety and security for all, all volunteers should wear a name tag or ID badge provided by the school at all times while volunteering.
- Record the date, type and time of your volunteer service at <http://www.bisd303.org/Page/7182>.
Annually, these statistics are reported to the School Board, and they support the Washington State Family Engagement initiative.

5. Volunteer Opportunities

- There are a variety of volunteer opportunities:
 - Be an Art Docent or help with art projects
 - Support and work in athletic programs
 - Assist in a classroom
 - Consider subject specific areas, e.g. drama, math, reading, science or STEM, and more.
- When you determine in which subject or area you are interested and can offer support, meet with staff to learn your responsibilities and determine your schedule.

6. Liability, Dismissal and Other Issues

- As an organization that serves our children and community, BISD must attempt to prevent harm to the people we serve and our volunteers, as well as damage to our community and to the district.
- Screening is part of a full risk management strategy for meeting this obligation.
- The purpose of screening is to determine if individuals have identifiable characteristics that increase any risks of placing them in particular situations.
- Volunteering is a privilege, not a right, and BISD may decide to discontinue any volunteer's participation at any time.
- Always respect privacy and confidentiality.

7. Thank you for volunteering!

- BISD is very grateful for how you support and expand the work of our remarkable staff.
- [Thank you!](#)

Go to the next and final slide and complete the assessment of this online training.

8. To complete this Online Training

- If you have any questions regarding the slides you have just reviewed or any component of the online training, contact the BISD Community Relations Office at 206-780-1398 or pkay@bisd101.org.
- You may now finish this online training by accessing and completing the online Volunteer Training Assessment or Staff Volunteer Training Assessment.
- Volunteers will be notified by email when they have been approved for volunteer service. Staff will be notified when they have completed the staff training.

Volunteer Training Assessment

Please answer the following questions regarding your understanding of volunteering in and for BISD. You will be notified of approval or contacted regarding questions, typically within two weeks of submittal of your paperwork and completion of this short assessment.

1. T or F: The District may, in its sole discretion, decide to discontinue any volunteer's participation at any time and for any reason or for no reason.
2. T or F: Volunteers may recruit or recommend students for non-school sponsored activities.
3. T or F: in Policy 5253-Maintaining Professional Staff/Student Boundaries, it states that, "Staff members (*which for this purpose includes volunteers*) will not intrude on a student's physical and emotional boundaries."
4. T or F: Policy 5253 also states, "The interactions and relationships between staff members and students shall be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the schools."
5. T or F: BISD is committed to an environment free from all types of discrimination, harassment and intimidation, including sexual harassment, bullying, and cyber-bullying.
6. T or F: If I observe harassment between two students, as a volunteer I am not required to report that to a staff member.
7. T or F: Volunteers are specifically noted in Policies 3700 and 3706.
8. What forms are needed to complete the volunteer application process (*check all that apply*)?
 - ☐ BISD Disclosure Form
 - ☐ Valid photo ID
 - ☐ Volunteer Agreement
 - ☐ Volunteer Application
 - ☐ Volunteer Rules

9. In policy 3700 – Prohibition Against Sexual Harassment, it defines sexual harassment as which of the following *(check all that apply)*:

- ☐ Casual conversations or compliments
- ☐ Unwelcome behavior, such as unwelcome sexual advances,
- ☐ Sexually motivated physical contact
- ☐ Sexually suggestive looks or gestures
- ☐ Pressure for dates

10. Which of the following are noted In the Volunteer Agreement?

Volunteer conduct in and around district facilities includes *(check all that apply)*:

- ☐ no smoking or tobacco
- ☐ no weapons
- ☐ no drugs or alcohol
- ☐ no use of school equipment for personal purposes.

11. Which of the following statements is an exception to this statement, “Volunteers will not use cell phones or cameras to photograph or make videos of students?”

- ☐ Unless they obtain permission from the students’ parent(s).
- ☐ Unless under direct staff supervision.
- ☐ Unless their PTO is doing a photo project.

BOARD OF DIRECTORS

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**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

* Bainbridge Island, Washington 98100

* (206) 842-4714

* Fax: (206) 842-2928

To: Faith Chapel, Superintendent
 From: Randi Ivancich, Director of Instructional Technology
 Date: August 28, 2014
 Re: Technology Projects and Levy Monthly Report

*The Bainbridge Island School District will use technology
 to ensure that every student is ready for success.*

Technology Levy Budget Summary

This summary provides information on the encumbrances to date applied to the 2010 School Technology Levy budget for the 2013/2014 school year. (Slight variations in the totals are due to rounding.)

FY 2013/2014 Technology Levy Budget		\$1,856,300
Encumbered Purchase Orders	\$ 74,576	
Expenditures to Date	\$1,231,528	
Total Encumbrances to Date		<u>\$1,306,104</u>
FY 2012/2013 Technology Levy Budget Balance		\$ 550,196

Learning

District office technology staff and several of the Building Technology Support Specialists have been working to prepare the new student devices (i.e. desktops, laptops, and Chromebooks) so they are ready for students at the start of the school year. Additionally this Technology Team of district and school staff is updating the images on existing student computers in the computer labs, libraries, and classrooms.

Teaching

By the time of this School Board meeting, we will have just completed the August 2014 Technology Professional Development held on August 25-27. This professional development opportunity for administrators, certificated staff (i.e. teachers) and para-educators (i.e. support staff assisting students in classrooms) featured over 40 courses. We will provide additional information about the event at the Board meeting.

Assessment

The Technology Department staff welcome Dr. Jeff McCormick as the new BISD Director of Assessment. Technology Department staff will work with Dr. McCormick to coordinate our technology goal to provide timely feedback on assessments to monitor and summarize learning for students, families and staff.

Infrastructure

The district's wireless network is on schedule for the upgrade to be completed in all instructional areas before the start of the new school year. There will be some office areas and meeting rooms that will be upgraded just after the start of school.

Communications & Productivity

The FCC has announced changes to the Universal Service Schools and Library Program. This program, commonly known as the E-rate Program, helps ensure that schools and libraries can obtain telecommunications and Internet access at affordable rates. The FCC is in the process of modernizing the program with an emphasis on expanding Wi-Fi networks in schools and libraries across the country. While for some services and products, the changes constitute a new description or re-classification, reimbursement for some services may be affected as the FCC aligns its program to technological advances in telecommunications and Internet access for schools and libraries. BISD staff, responsible for E-rate, is scheduled to attend the regional one-day conference in Portland in late October to learn about changes and how they may impact BISD E-Rate reimbursements, most likely in the 2015/2015 school year. Attached is the FCC's press release.

2010 TECHNOLOGY LEVY
2013-14 District Fiscal Year Summary

	ESTIMATED BUDGET	ENCUMBERED TO DATE (TOTAL AMT)	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	LEVY BUDGET BALANCE
LEARNING:					
Engage and Empower	728,225				221,843
Hardware	626,975	421,799	417,423	4,376	205,176
Software	96,250	84,583	83,721	861	11,667
Professional Development	5,000	0	0	0	5,000
<i>Sub-total LEARNING</i>		506,382	501,144	5,237	
TEACHING:					
Prepare and Connect	289,449				116,708
Hardware	159,588	31,256	27,870	3,386	128,332
Software	0	0	0	0	0
Professional Development	129,861	141,485	130,872	10,613	(11,624)
<i>Sub-total TEACHING</i>		172,741	158,742	13,999	
ASSESSMENT:					
Measure What Matters	78,500				20,766
Hardware	5,000	0	0	0	5,000
Software	58,500	53,234	53,234	0	5,266
Professional Development	15,000	4,500	3,993	507	10,500
<i>Sub-total ASSESSMENT</i>		57,734	57,227	507	
INFRASTRUCTURE:					
Access and Enable	260,000				142,739
Hardware	207,500	100,601	91,023	9,578	106,899
Software	42,500	16,660	17,174	(514)	25,840
Professional Development	10,000	0	0	0	10,000
<i>Sub-total INFRASTRUCTURE</i>		117,261	108,196	9,064	
COMMUNICATIONS + PRODUCTIVITY	234,000				44,828
Hardware	116,000	85,643	79,621	6,021	30,357
Software	108,000	100,815	99,806	1,010	7,185
Professional Development	10,000	2,714	1,888	826	7,286
<i>Sub-total COMM. + PROD.</i>		189,172	181,315	7,857	
Technical Support	266,126	262,814	224,903	37,911	3,312
<i>Sub-total Technical Support</i>		262,814	224,903	37,911	
<hr/>					
= Total	\$ 1,856,300	\$1,306,104	\$1,231,528	\$74,576	\$550,196



NEWS

Federal Communications Commission
445 12th Street, S.W.
Washington, D. C. 20554

News Media Information 202 / 418-0500
Internet: <http://www.fcc.gov>
TTY: 1-888-835-5322

This is an unofficial announcement of Commission action. Release of the full text of a Commission order constitutes official action.
See MCI v. FCC, 515 F 2d 385 (D.C. Cir. 1974).

FOR IMMEDIATE RELEASE:
July 11, 2014

NEWS MEDIA CONTACT:
Mark Wigfield, 202-418-0253
E-mail: mark.wigfield@fcc.gov

FCC MODERNIZES E-RATE PROGRAM TO EXPAND ROBUST WI-FI NETWORKS IN THE NATION'S SCHOOLS AND LIBRARIES

Reforms to Expand Wi-Fi to 10 Million More Students, Thousands of Libraries Nationwide Next Year

Washington, D.C. – The Federal Communications Commission today took major steps to expand access to cutting-edge digital learning technologies by modernizing its E-rate program to widely support robust Wi-Fi networks in schools and libraries. Modernizing E-rate, the nation's largest program supporting communications technology in schools and libraries, is essential to closing the Wi-Fi gap in these institutions.

While E-rate over its 18-year life has succeeded in connecting virtually all schools and libraries to the Internet, it is not currently geared for today's world of interactive, individualized digital learning. By continuing to support broadband connectivity to the building while significantly expanding support for robust Wi-Fi networks within classrooms and libraries, the FCC's reforms can deliver the benefits of customized learning to students over tablets and laptops and enable library patrons to fully participate in today's digital world.

The Order and Further Notice of Proposed Rulemaking adopted by the FCC will accomplish three major goals:

- Significantly expand funding for Wi-Fi networks and distribute it fairly to all schools and libraries while recognizing the needs of the nation's rural and poorest school districts
- Maximize the cost-effectiveness of E-rate spending through greater pricing transparency, encouraging consortia and bulk purchasing, and better enforcement of existing rules
- Streamline and simplify the E-rate application process and overall program administration

The Order maintains E-rate's current budget of \$2.4 billion (adjusted by inflation) and makes available an additional \$2 billion to support Wi-Fi over the next two years through improved financial management practices that free up excess reserves. For the following three years, the program will target \$1 billion annually to Wi-Fi – while continuing to ensure funding is available for broadband connectivity to schools and libraries – by phasing out support for non-broadband services, such as pagers and phones, and through increased efficiencies.

In total, the program improvements will target an additional \$5 billion for Wi-Fi over the next five years, which is sufficient to expand Wi-Fi networks in all schools and libraries. The effort will potentially provide a 75 percent increase in Wi-Fi funding for rural schools over the next five years and a 60 percent increase for urban schools, delivering Wi-Fi to an additional 10 million students in 2015 alone.

Today's action represents the next step in an ongoing E-rate modernization process. Issues that the Commission previously sought comment on remain open, and the Further Notice accompanying today's order seeks comment on a series of additional issues, including the appropriate long-term funding necessary to meet the goals established in the Order.

Action by the Commission, July 11, 2014, by Report and Order and Further Notice of Proposed Rulemaking (FCC 14-99). Chairman Wheeler, Commissioner Clyburn, with Commissioner Rosenworcel concurring in part, and Commissioners Pai and O'Rielly dissenting. Separate statements issued by Chairman Wheeler, Commissioners Clyburn, Rosenworcel, Pai and O'Rielly.

Docket No. 13-184

-FCC-

News about the Federal Communications Commission can also be found
on the Commission's web site www.fcc.gov.



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 8/28/2014
Re: Capital Projects and Facilities Report-August

A handwritten signature in black ink, appearing to be "T. Van Winkle", written over the "From:" line of the memo.

CAPITAL PROJECTS

Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the current status of the 2009 budget. Through value engineering and project progression we continue to realign budget and project priorities.

Estimated Budget	\$ 42,861,137
Encumbered To Date	\$ 34,822,934
Expenditures To Date	\$ 33,745,972
Encumbered PO Balance	\$ <u>1,076,963</u>

Capital Project Budget Balance	\$ 8,038,203
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Woodward

Roof Replacement

- Due to inclement weather Meyer Brothers Roofing has requested four additional days for completion of the roof beyond the initial Substantial Completion date of August 23rd. One additional day was requested due to a design improvement that will further prevent water penetration into the building tower walls. The new substantial completion date is Thursday, August 28th.
- The steep slope shingles and low slope membranes on all areas of the roof will be completed shortly. Metal flashings, gutters, soffits and other metal work will be done by August 28th. Work on reconditioning of the skylights is complete.
- The three main entrance towers at the Commons, Administration Office, and north parking lot/ bus loading area have been cleaned and treated for water repellency and coated with anti-graffiti.
- Corroded tower window frames have been replaced, and a new store front window wall is being installed in the Office Tower to replace the extensively corroded window wall.
- The south gym wall and mechanical loft on the roof, and the front façade of the school required a water repellency coating. Downspouts, and light fixtures along the front walk were retained and required re-painting to prevent corrosion.
- The original sidewalk between the south wing of the school and the Commons tower was dug up to deal with water draining toward the building, penetrating the exterior foundation wall and flowing into

adjacent classrooms. The wall was treated to prevent water intrusion and a new sidewalk was poured to channel water away from the wall and foundation, correcting an original construction problem.

- The south Commons tower entrance and the south parking lot was opened for student registration August 21st and 22nd. The north parking lot will remain closed except to the contractor and essential staff until August 28th when work is complete.

Ordway

- HVAC improvements installed over the summer in the Administration Area are operational and will provide an improved working environment for office staff.
- In collaboration with maintenance, improvements to the play area have been made and include a new toy, and an enlarged play area with a new paved ADA ramp into the playground. Wood chips have been ordered also been added to the existing play area.
- An interior camera has been installed at the main entrance to Ordway. The camera addresses the lack of visual access from the office to the main entry. The camera's monitor is placed in the main office allowing for office staff to keep a watchful eye on the main entrance to the building.

Blakely

- Asphalt repairs are complete in the area adjacent to the south portables, near the loading dock, and in the parking lot on the south side of the school.
- In an effort to prolong the immediate need for roof replacement, Meyer Brothers Roofing is being retained to clean, patch and repair the roof.
- An interior camera has been installed at the main entrance to Blakely. The camera addresses the lack of visual access from the office to the main entry. The camera's monitor is placed in the main office allowing for office staff to keep a watchful eye on the main entrance to the building.

BHS

- Based on continuing security evaluations camera adjustments have been made. In addition to camera view adjustments additional interior cameras will be installed in the Wrestling and Weight Rooms and in the 200 Building's First Floor hallway. An exterior camera has been added to the Band Room to pick up the East entrance to the Stadium, an existing camera will be adjusted to pick up the West entrance to the Stadium. New cameras have been installed in the Commodore Pit parking area, the new cameras will be better for night vision. The cameras being replaced are being reused in the Wrestling and Weight rooms.
- In an effort to prolong the immediate need for roof replacement, Meyer Brothers Roofing is being retained to clean, patch and repair the roof.

District -Wide

- Revisions to the District Facility Use Policy and Procedure continues. Work includes identification of all available rental spaces by school location, contact information, and a more consistent fee structure and procedure for rentals by both School programs and by the community. Revisions are currently being reviewed by principals.

Wilkes

- The block wall near the school entrance was repaired and drainage improvements were completed along Madison Avenue. A retaining wall along the Utility Drive is complete

FACILITIES MAINTENANCE

HVAC

The HVAC maintenance is complete with the exception of the WMS and Commodore heat pumps. Blakely and Sakai underwent successful functional testing of newly installed burners in 1 of each of their 2 boilers. BHS boiler controls upgrade is in progress. This upgrade will allow the facilities maintenance team to manage more parameters of the heating plant allowing further reductions in energy costs.

- All HVAC work will be complete by the beginning of school.

WMS HFL Classroom

The Maintenance team has completed work in the HFL classroom including; the in-house counter fabrication and installation of an ADA kitchen station, the replacement of several counters and the conversion of a kitchen station to an additional teaching station.

BHS Composites Lab

Maintenance team members are working on Composites lab refinements. Work continues on the lab with completion estimated in February, 2015.

Grounds

- One ornamental garden was removed and replaced with a parking stall at the district office.
- Sports preparations are underway with layout and painting of practice fields.
- In preparation for the start of school the Grounds maintenance team members are fully engaged cleaning, weeding and mowing at each site.

CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY
As of July 31, 2014

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 303,410	\$ 303,410	\$ 303,410	\$ 0	\$ 0
Sub-total Bond Cost	303,410	303,410	303,410	0	0
Wilkes					
Wilkes Core - 9001	28,962,180	28,888,010	28,852,000	36,010	74,170
Sub-total Wilkes	28,962,180	28,888,010	28,852,000	36,010	74,170
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	54,382	45,631	8,751	460,116
Blakely Roof Replacement - 9015	358,752	668	668	0	358,084
Sub-total Blakely	873,250	55,050	46,299	8,751	818,200
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	77,172	23,071	54,101	971,086
Ordway Portables Roof Replacement - 9025	122,313	48,776	48,776	0	73,537
Sub-total Ordway	1,170,571	125,948	71,847	54,101	1,044,623
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
Sub-total Sakai	242,250	68,205	68,205	0	174,044
Woodward Middle School					
Woodward Essential Renovations - 9040	161,663	143,809	142,439	1,370	17,854
Woodward Roof Replacement - 9045	1,321,497	1,262,842	530,486	732,356	58,655
Woodward Site Improvements - 9046	1,133,627	1,132,753	1,073,156	59,597	874
Sub-total Woodward	2,616,787	2,539,405	1,746,082	793,323	77,382
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	193,792	193,792	0	1,901,379
Bainbridge HS Roof Replacement - 9055	443,817	2,263	2,263	0	441,554
Sub-total Bainbridge HS	2,538,987	196,054	196,054	0	2,342,933
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	321,752	268,327	53,425	671,846
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
Sub-total Commodore	1,050,263	361,161	307,736	53,425	689,101
Transportation					
Transportation Essential Renovations - 9070	713,945	56,638	55,693	945	657,308
Transportation Roof - 9075	35,559	293	293	0	35,267
Sub-total Transportation	749,504	56,930	55,985	945	692,574
District Office					
District Office Essential Renovations - 9080	118,378	118,390	117,910	480	(12)
Sub-total District Office	118,378	118,390	117,910	480	(12)
Districtwide Security					
Districtwide Security - 9090	473,533	101,959	80,822	21,138	371,574
Sub-total Districtwide Security	473,533	101,959	80,822	21,138	371,574
Energy Conservation					
Energy Conservation - 9095	947,026	90,260	63,689	26,572	856,766
Sub-total Energy Conservation	947,026	90,260	63,689	26,572	856,766
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,364,997	1,468,150	1,385,933	82,217	896,847
Sub-total Capital Projects Administration	2,364,997	1,468,150	1,385,933	82,217	896,847
<hr/>					
= Total of Projects and Fees	\$ 42,411,137	\$ 34,372,934	\$ 33,295,972	\$ 1,076,963	\$ 8,038,203
South Island Sewer (paid May 2012)	450,000	450,000	450,000		0
= Total Expected Expenditures	\$ 42,861,137	\$ 34,822,934	\$ 33,745,972	\$ 1,076,963	\$ 8,038,203



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 8/28/14
Re: Six Year Capital Facilities Plan - (First Reading)

The Bainbridge Island School District has prepared the attached Six Year Capital Facilities Plan (CFP). The purpose of the CFP is to provide the City of Bainbridge Island with a six year facility planning document that is in compliance with the requirements of the Washington State Growth Management Act. The plan requires yearly Board approval before it is submitted to the City.

The six year plan is reviewed annually and revised accordingly, based on updated enrollment data, future financial information, and evolving educational needs for students. Financial forecasts relate to projects identified in the 2005 Master Plan. All future Bond requests and related expenditures are subject to Board direction and approval. The Board is currently beginning the process of updating the 2005 Master Plan. No decisions for future bond requests have been determined.

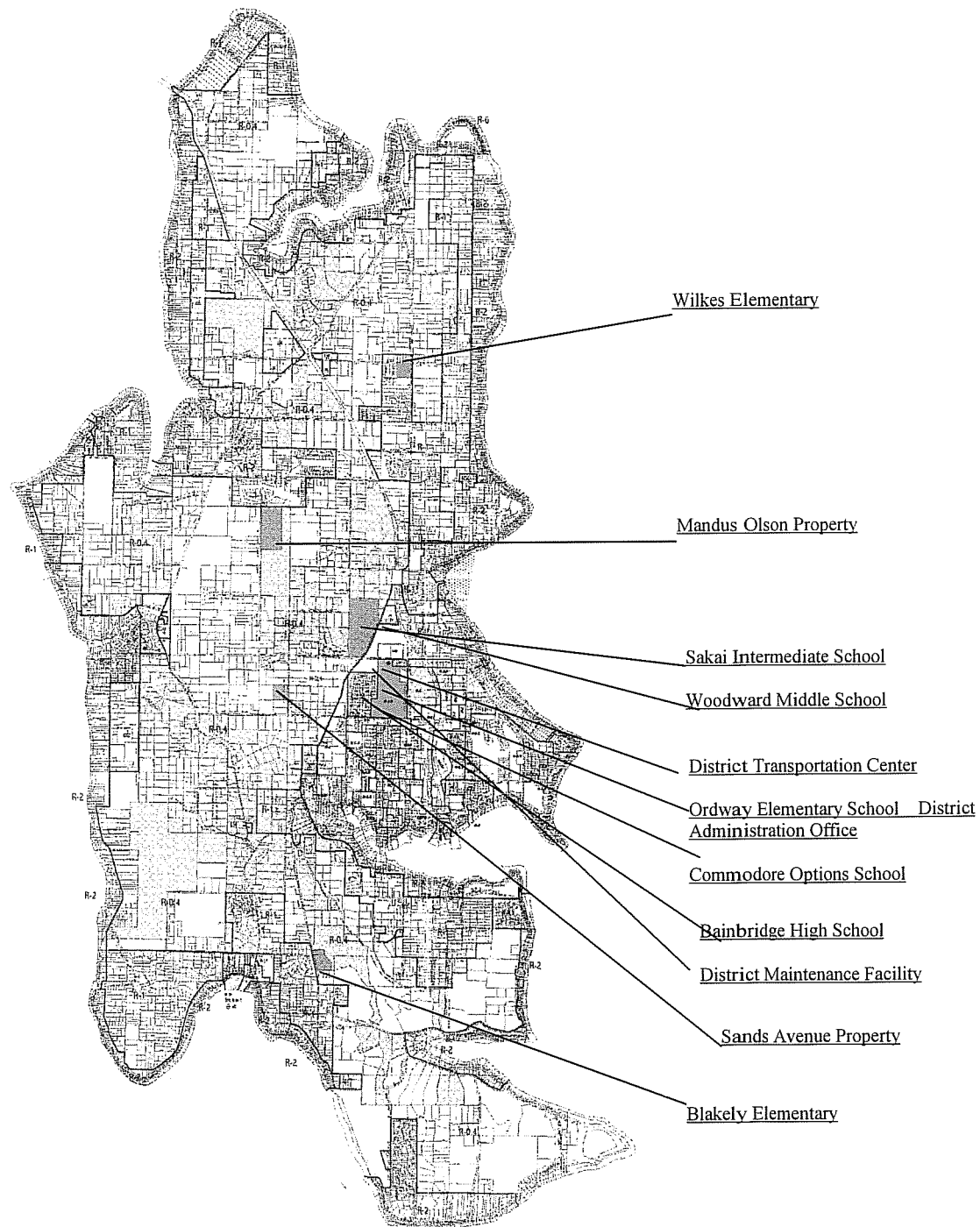
The attached CFP incorporates work previously identified by the Facilities Master Plan and includes seven major components:

- Executive Summary
- Educational Programs
- Capacity Measurement
- Enrollment
- Facility Assessment
- Capital Projects Finance Plan and Timeline
- Impact Fee Analysis

*The page numbers and formatting are not correct in this draft version. This is due to the tracking of changes made to the document. We will bring the final formatted version to the Board for a second reading on September 11, 2014.

Six-Year Capital Facilities Plan

2014 - 2020



Presented to the City of Bainbridge Island
October 2014

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Supporting Document: The BISD Facilities Master Plan is available at the website:
www.bainbridge.wednet.edu or in hard copy at the District office

1 Executive Summary

This Six-Year Capital Facilities Plan (CFP) has been prepared by the Bainbridge Island School District (District). The purpose of the CFP is to provide the City of Bainbridge Island a six-year facility planning document in compliance with the requirements of the Washington State Growth Management Act¹. This document in and of itself is not intended to describe all of the District's planning needs.

In addition to this plan, the Bainbridge Island School District prepared a Facilities Master Plan² in 2005. The Facilities Master Plan was developed to analyze the physical condition and program configuration of all existing District facilities in relationship to their ability to support the District's mission and educational goals. The Facilities Master Plan incorporates current educational and demographic trend data into comprehensive goals for the District facilities. Ultimately, ~~the Facilities Master Plan provides detailed information regarding projects that are currently identified for completion from the passage of the 2009 Bond and the comprehensive support necessary to develop this current CFP.~~

The District is currently in the process of updating the 2005 Facility Master Plan.

The CFP has six major components:

- Educational Programs: District Basic Standard
- Capacity Measurement
- Enrollment
- Facility Assessment
- Capital Projects Finance Plan and Timeline
- Impact Fee Analysis

¹ RCW Chapter 36.70A

² The Facilities Master Plan is available at the website: www.bainbridge.wednet.edu or in hard copy at the BISD District Office.

Bainbridge Island School District No. 303
Capital Facilities Plan

The ~~2013-14~~-2019~~20~~ CFP continues to address phases outlined within the Master Plan framework. It will guide the District's repair and modernization projects for existing facilities, and it will support the District's decision to provide new capital facilities in the future.

In addition, the District understands this updated CFP will be adopted into the City's Comprehensive Plan. The CFP and the Facilities Master Plan may be reviewed periodically and revised accordingly, based on updated enrollment data, future financial information, and evolving educational needs of students.

2

Educational Programs

Educational Vision

The *District's Strategic Mission, Vision and Guiding Principles* is a long-range planning document for the future of the school district. Under the banner of “strong minds, strong hearts, strong community,” it details the shared vision, mission, core beliefs, and goals for the District’s instructional program, climate, finance, and facilities.

As learning and assessment methodologies continue to change, school districts face a host of choices and challenges when it comes to making decisions on how to best serve students. Educators across the nation are re-examining academic traditions and exploring a variety of approaches to the way pupils are grouped, administered, and taught. Growing use of alternative student assessment methods, team teaching, interdisciplinary instruction, and multi-age classes represents a departure from the traditional instructional practices of the past and consequently requires more flexible facilities. In addition, a national growth of the Small Schools concept underscores the value of relationship-based learning and community clusters that promote a positive learning environment.

This CFP is grounded in the *District's Strategic Mission, Vision and Guiding Principles* and is guided by an understanding of national education research on best practices and highly effective learning environments.

Basic Standard Program

The following definitions outline the basic standard program assumptions for each school as described in the District’s Facilities Master Plan. The core classroom spaces in the basic standard program accommodate flexible and integrated learning opportunities, and are supported by the *District's Strategic Mission, Vision and Guiding Principles*.

Bainbridge Island School District No. 303
Capital Facilities Plan

ELEMENTARY SCHOOL BASIC STANDARD PROGRAM SPACES

Core Instruction

- General classrooms
- Small group study
- Teacher work area/planning
- Student toilets
- Shared teaching/learning space

Special Education

- Developmental Preschool/Kindergarten
- Occupational/Physical Therapy
- Resource Room

Functional Skills

- Functional Skills classroom
- Office
- Kitchenette
- Toilet

Art/Science/Music/Tech

- Art/Science classroom and storage
- Music classroom and storage
- Computer classroom

Library/Media Center

- Reading room/collection storage
- Class seating/ story area
- Circulation desk
- Workroom/AV production

Physical Education

- Gymnasium
- PE office/ storage
- Community storage
- Emergency supplies

Food Service

- Kitchen with office area
- Food storage

Commons/Cafeteria

- Seating area for 225 students
- Collapsible stage storage
- Community storage
- Table/chair storage

Administration

- Reception/waiting/office manager
- Principal's office
- Conference room
- Staff workroom

Bainbridge Island School District No. 303
Capital Facilities Plan

ELEMENTARY SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

- Storage

Student Services

- Counselor
- Speech/Language Pathologist
- Title I Reading
- Itinerant office
- Health room/ office

Faculty/Staff Support

- Staff room

Building Support

- Student toilets
- Staff toilets
- Custodial spaces/receiving/building storage
- Exterior covered play area

ELEMENTARY SCHOOL BASIC STANDARD PROGRAM ASSUMPTIONS

General

- Maximum enrollment is 450 students, grades Pre-K through 4
- Central food preparation is off-site
- Gymnasium will be sized to support community athletic use
- Program will include three (3) kindergarten spaces
- Program will accommodate Developmental Pre-school
- Functional Skills spaces will be provided at the Ordway site only
- Program anticipates interior hallways

Site

Basic standard program suggests a minimum site area of ten (10) acres

INTERMEDIATE SCHOOL BASIC STANDARD PROGRAM SPACES

Core Instruction

- General classrooms
- Small group study
- Teacher work area/planning
- Student toilets
- Shared teaching/learning space
- Science classrooms
- Science Prep

Special Education

- Resource room
- Office
- Time Out
- Storage
- Testing

Bainbridge Island School District No. 303
Capital Facilities Plan

INTERMEDIATE SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

Functional Skills

- Functional Skills classroom
- Office
- Kitchenette
- Toilet

Art/Science/Music/Tech

- Art classroom and storage
- Music classroom, music storage, instrument storage
- Computer lab

Library/Media Center

- Reading room/collection storage
- Class seating
- Circulation desk
- Workroom/AV production
- AV equipment storage

Physical Education

- Gymnasium
- PE office/ storage
- Community storage

Food Service/Commons

- Prep kitchen with office area
- Food storage
- Seating area for 300
- Stage and storage

Administration

- Reception/waiting/office manager
- Principal's office
- Assistant Principal's office
- Conference room
- Staff workroom
- Storage

Student Services

- ELL (English Language Learner)/ Title 1 Reading office and resource area
- Counselor
- Speech/Language Pathologist
- Counseling area small group room
- Health room/ office

Faculty/Staff Support

- Staff lounge

Building Support

- Student toilets
- Staff toilets
- Custodial spaces/receiving/building storage
- Exterior covered play area

Bainbridge Island School District No. 303
Capital Facilities Plan

INTERMEDIATE SCHOOL BASIC STANDARD PROGRAM ASSUMPTIONS

General

- Maximum enrollment is 550 students, grades 5 and 6
- Personalized learning is emphasized
- Two (2) Special Education classes are included
- Functional Skills area is provided to serve up to eight (8) students
- Lunch will be served in three (3) shifts, each accommodating 200 students
- Interior hallways

Site

Basic standard program suggests a minimum site area of twenty (20) acres

MIDDLE SCHOOL BASIC STANDARD PROGRAM SPACES

Core Instruction

- General classrooms
- Small group study
- Teacher work area/planning
- Student toilets
- Shared teaching/learning space
- Science classrooms
- Science Prep

Special Education

- Resource room
- Office
- Time Out
- Storage
- Testing

Functional Skills

- Functional Skills classroom
- Office
- Kitchenette
- Toilet

Art/Science/Music/Tech

- Art classroom and storage
- Music classroom, music storage, instrument storage
- Computer lab

Library/Media Center

- Reading room/collection storage
- Career Center
- Class seating
- Circulation desk
- Workroom/AV production
- AV equipment storage

Physical Education

- Gymnasium
- PE office/ storage

Bainbridge Island School District No. 303
Capital Facilities Plan

MIDDLE SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

- Community storage
- Student lockers/showers/toilets

Food Service/Commons

- Prep Kitchen/ food storage/ office/ toilet
- Seating area for 325
- Stage and table storage

Administration

- Reception/waiting/office manager
- Principal's office
- Assistant Principal's office
- Attendance/ records storage
- Conference room
- Staff workroom
- Storage

Student Services

- ELL (English Language Learner) office and resource area
- Counselor
- Speech/Language Pathologist
- Health room/ office

Faculty/Staff Support

- Staff room/ kitchen/ workroom

Building Support

- Student toilets
- Staff toilets
- Custodial spaces/receiving/building storage
- Exterior covered play area

MIDDLE SCHOOL BASIC STANDARD PROGRAM ASSUMPTIONS

General

- Maximum enrollment is 650 students, grades 7 and 8
- Personalized learning is emphasized
- Two (2) special education classes are included
- Functional Skills area is provided to serve up to eight (8) students
- Central food prep is on-site
- Lunch will be served in two (2) shifts, each accommodating 325 students
- Interior hallways
- A full-size gymnasium is programmed; dividable into two (2) practice courts. With spectator accommodation on each side.

Site

Basic standard program suggests a minimum site area of twenty (20) acres

HIGH SCHOOL BASIC STANDARD PROGRAM SPACES

Core Instruction

- General classrooms

Bainbridge Island School District No. 303
Capital Facilities Plan

HIGH SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

- Shared instructional area
- Small group / seminar
- Faculty planning

Special Education

- Learning Strategies / special education

Functional Skills

- Functional Skills classroom
- Toilet/ shower/ changing/ laundry

Science

- Physics/Prep
- Chemistry/Prep
- Biology/Prep
- General science/ prep
- Central science/ prep storage

Occupational Ed./Unified Arts

- Art studio/ materials storage/ kiln
- Business Education/ storage
- Journalism/ annual workroom
- Industrial technology lab
- Photography lab/ darkroom
- Home & Family Life/storage
- Clean lab/ storage
- Technology lab/ laser/ storage
- Production
- Foyer/ gallery

Music

- Vocal music classroom
- Office/ storage
- Instrumental music classroom
- Office/ storage
- Practice rooms

(Performance space in Large Group Instruction (LGI) Space or Great Hall)

Large Group Instruction

- Drama classroom
- Large Group Instruction/ Theater/ stage/ support 300-600 seats¹
- Concessions
- Ticket area

Library/Media Center

- Reading room/collection storage
- Career Center
- Librarian Workroom/ office
- AV equipment storage
- Copy center
- Media production room

¹ Seating capacity to be determined during educational specification process.

Bainbridge Island School District No. 303
Capital Facilities Plan

HIGH SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

- Large conference room

Physical Education

- Gymnasium
- Auxiliary Gymnasium
- Weight room
- Movement/ wrestling
- Movement/ gymnastics
- Storage
- Training/ testing classroom
- Health classroom
- PE lockers
- Athletics lockers
- Toilets
- PE office/ storage
- Laundry

Food Service/Commons

- Prep kitchen with office area
- Commons/ cafeteria-600 seats
- Student store/ storage

Administration

- Reception/waiting/office manager
- Principal's office
- Assistant Principal's office
- Attendance/ waiting
- Athletic Director
- Bookkeeper
- Conference room
- Staff workroom/ mailboxes/ storage
- PTSA/ parent area

Student Services

- Reception
- Registrar
- Itinerant
- Conference/ testing
- Counselor
- ASB office
- Workroom/ storage
- Health room/ office

Faculty/Staff Support

- Staff room/ kitchen/ workroom

Building Support

- Student toilets
- Staff toilets
- Custodial spaces/receiving/building storage
- Exterior covered area

Bainbridge Island School District No. 303
Capital Facilities Plan

HIGH SCHOOL BASIC STANDARD PROGRAM ASSUMPTIONS

General

- Maximum enrollment is 1,450 students, grades 9 through 12
- Personalized learning is emphasized
- Increased opportunities for collaboration
- Full-time staff will be assigned to a specific classroom
- Part-time staff may share classrooms
- Lunch will be served in two (2) shifts, each accommodating 600 students (assumes that a partial open campus concept will continue)

Site

Basic standard program suggests a minimum site area of forty (40) acres

OPTIONS SCHOOL BASIC STANDARD PROGRAM SPACES

Core Instruction

- Eagle Harbor High School (EHHS) classroom
- EHHS shared instruction
- Odyssey 7 and 8 learning setting (classrooms)
- Odyssey 7 and 8 shared instruction
- Odyssey 1 through 6 learning setting (classrooms)
- Odyssey 1 through 6 shared instruction
- Home School classrooms
- Flexible classrooms
- Teacher workroom/ prep/ storage

Art/Science/Music/Tech

- Art classroom and storage
- Science classroom
- Science prep/ storage

Music/ Drama

- Music/ Drama classroom
- Office/ storage

Library/Media Center

- Library
- Computer lab

Physical Education

- Gymnasium/ lockers/ office/ storage

Food Service/Commons

- Serving kitchen
- Dining/ commons

Administration

- Reception/waiting/office manager
- Principal's office
- Assistant Principal's office
- Attendance/ waiting
- Athletic Director
- Bookkeeper

Bainbridge Island School District No. 303
Capital Facilities Plan

OPTIONS SCHOOL BASIC STANDARD PROGRAM SPACES (continued)

- Conference room
- Staff workroom/ mailboxes/ storage
- PTSA/ parent area

Student Services

- Reception
- Registrar
- Itinerant
- Health Room/ office

Faculty/Staff Support

- Staff lounge

Building Support

- Student toilets
- Staff toilets
- Custodial spaces/receiving/building storage
- Exterior covered play area

OPTIONS BASIC STANDARD PROGRAM ASSUMPTIONS

General

- Maximum enrollment is 325 students, grades 1 through 12
- Personalized learning is emphasized
- Assumes that the Options school will continue to serve four (4) academic programs represented by:
 - Eagle Harbor High School
 - Odyssey grades 1-6
 - Odyssey grades 7-8
 - Home school program
- Staff will not be assigned to specific classrooms
- Lunch will be served in a common cafeteria but be prepared off site
- Interior hallways
- Community programs are not included in the basic standard program

Site

Basic standard program suggests a minimum site area of ten (10) acres

3

Capacity Measurement

Educational Objectives

The Educational Objectives formed during the Master Plan process in 2005 developed a basic standard model for program delivery on Bainbridge Island. As described in Chapter 2, each facility in the school was comprehensively evaluated to determine whether the existing space was sufficient to meet educational need, District vision, educational trends and enrollment (current and future). Although the State Superintendent of Public Instruction establishes square footage guidelines for matching funds, those guidelines do not consider local program needs. The basic standard model provides the framework to determine capacity for the programmatic needs of the Bainbridge Island School District. Future facility improvements will address deficiencies identified by the Facilities Master Plan.

Methods for Measuring Capacity

Accurately assessing the practical capacity of a middle or senior high school is extremely difficult. Teacher planning periods, specialty areas like food service, laboratories, music rooms, shop classrooms, the Running Start Program, late arrival, early dismissal, and zero periods are just a few examples of the complexities of a secondary school's instructional program.

In the District's earlier Six-Year Capital Plans, capacity was measured using two different models to define the level of service. The Space Allocation Model (SAM) was selected along with the Practical Capacity Model (PCM) because each provided a different picture of how capacity could be derived.

The District now simplifies its calculations for capacity by using only the Practical Capacity Model, which most accurately accounts for the District's capacity needs.

Six categories have been identified at each site to determine school program capacity. They include: core instruction, elective/specialist/physical education, special education, temporary non-classroom, temporary classroom, and support space. Support spaces include a variety of floor areas such as restrooms, hallways, foyers, administration offices, conference rooms, staff rooms, storage, and mechanical spaces. The six categories have been applied to site maps (pages 26-36) and recorded by category to measure program space and capacity (Table 1).

Practical Capacity Model

The Practical Capacity Model is important to use because of the District's vision to provide a basic standard of service that is based on its education objectives. Capacity within this model has been determined through current and historical class size along with a grade appropriate utilization formula¹. Spaces have been audited, color coded and labeled according to program (Figures 1-5). A formula of permanent space multiplied by class size, multiplied by the utilization factor equals permanent class space capacity ($ps \times cs \times uf = pc$). As set out in Table 1, the PCM is a measurement that focuses on current educational trends, programmatic needs and state and federal mandates. A formula for temporary space has been created in the same fashion that includes temporary space multiplied by class size, multiplied by a utilization factor equals temporary class size capacity ($ts \times cs \times uf = tc$).

Applying this model, the District currently has permanent program capacity to house 4168² students and temporary classroom capacity to house 240 students. This capacity is based on the basic standard program as described in Chapter 2 and detailed in the Facilities Master Plan.

Definition of and Use of Temporary Classrooms

Within this plan, temporary spaces are defined as spaces that do not meet adjacency, program, or long-term plan requirements as set forth by the District's Master Plan. These spaces, which include portables, are used for a limited amount of time.

¹ See the capacity inventory listed in Table 1.

² See the capacity inventory listed in Table 1.

Temporary classrooms may be used as interim or transitional facilities:

- To prevent overbuilding or overcrowding of permanent school facilities.
- To cover the gap between the time of demand for increased capacity and completion of permanent school facilities to meet that demand.
- To meet unique program requirements.
- To provide temporary housing for classes displaced as a result of construction activities.
- Office of Superintendent of Public Instruction does not recognize temporary classrooms in calculation of permanent capacity.

The information within this CFP projects that the District will use temporary classrooms to accommodate interim classroom needs for the next six years. The use of temporary housing, its impact on permanent facilities, life cycle and operational costs, and the interrelationships between temporary classrooms, emerging technologies, and educational restructuring will continue to be examined. Due to the fact that temporary facilities do not address permanent capacity, short and long term goals are outlined within the Facilities Master Plan to help each school site maximize permanent capacity potential.

As student enrollment fluctuates, temporary classrooms provide the flexibility to accommodate immediate and interim classroom needs. The use and need for temporary classrooms will continue to be balanced against instructional program needs.

Class Size

Core Instruction and Elective Permanent Classroom Formulas

The configuration of schools in the District includes three elementary schools grades K-4; one intermediate school grades 5-6; one middle school grades 7-8; one high school grades 9-12; and an options school grades K-12.

The working assumption in the 2005 District Master Plan established class sizes should be limited to the following numbers:

Elementary Schools Grades K-4

<u>Grades</u>	<u>Class Size Limit</u>
K	20 students
1	22 students
2	22 students
3	23 students
4	23 students

The number used to measure capacity for grades K-4 is **22**, which is the average of class size limits.

Intermediate Programs Grades 5-6

<u>Grades</u>	<u>Class Size Limit</u>
5	25 students
6	25 students

The number used to measure capacity for grades 5-6 is **25**, which is the average of class size limits.

Secondary Programs 7-12

At the secondary level, capacity is determined by curriculum area. Class sizes for each area shall be limited to:

	<u>Curriculum Areas:</u>
Core Instruction	Lab Science
	Science
	Language Arts/Comp. Block
	Language Arts/Literature
	Mathematics
	Social Studies

Class size for core instruction: 26

Utilization of classrooms is 83.3%, therefore the basic standard for core instruction class size is **21.6**

<u>Curriculum Areas:</u>	<u>Limits</u>
Electives/Specialists	
Art	26
Business Education	26
Foreign Language	26
Home & Family Life	26
Music	35
Technology	26
Production	24
Drafting	26
Photography	26

Average class size for elective instruction: 26.7

Utilization of classrooms is 83.3%, therefore the basic standard for
Electives/specialists instruction class size is 22.2

Physical Education 35
Utilization of classrooms is 83.3%, therefore the basic standard for
Physical Education instruction class size is 29.1

<u>Curriculum Areas:</u>	<u>Limits</u>
Special Education	8

Utilization of classrooms is 83.3%, therefore the basic standard for
Special Education instruction class size is 6.7

The number used to measure capacity for grades 7-12 is determined by taking the basic standard class size limits for core, elective and PE instruction based on 83.3% utilization (5 of 6 periods a day the class is in use). The core number of 21.6, the elective number of 22.2, the physical education number of 29.1 and the Special Education number of 6.7 are the four basic standard class sizes used to measure capacity.

Capacity and Program Needs

The building capacity that is reflected in this CFP has been updated to reflect current programmatic needs as identified and described in the Facilities Master Plan. Class sizes are based on “best practice” models and meet the Bainbridge Island School District education objectives.

Actual class sizes can be affected by reduced state funding. The School District continues to monitor expected improvements to state educational funding as an outcome of the Supreme Court’s ruling identified as the McCleary Decision.

4 Enrollment

The most recent revised demographic study was prepared in May 2012 by William L. (Les) Kendrick, Educational Data Solutions, LLC. The study incorporated cohort survival, regional growth, Bainbridge Island live births, new and existing home sales, and Average Annual Rate of Growth (AARG). Studies demonstrate relative trends and provide a comprehensive picture of present and future enrollment numbers. The demographic analysis and report aligns the Bainbridge Island enrollment trends with the birth and population trends occurring in Kitsap County.

Three forecasts over the period 2012-2021 were presented; high, medium and low. The medium range forecast was recommended. The study suggested that student enrollment in the next 10 years was likely to remain flat or slightly decline. Several variables can affect these trends such as, an increasing number of commuters to downtown Seattle and growth in local industry. The short commute to Seattle from Bainbridge Island, coupled with increasing traffic flow into the city, makes Bainbridge an appealing satellite community. ~~In fact, student enrollment for the current school year is 114 FTE higher than anticipated.~~

King County K-12 enrollment and K-12 enrollment in Seattle is expected to grow dramatically over the next decade due to larger birth cohorts entering the schools and increased population growth overall. Considering Seattle's projections, Bainbridge Island may experience increased enrollment as families with children choose to reside on the island and commute to Seattle for work. Should this happen the District could see its enrollment grow in the coming decade from the 38700 head count mark of the last few years to a number that is closer to the 4000-4100-4200 students that were seen during the last enrollment boom of the 1990's. Much of this initial growth would be seen at the elementary level and eventually roll up into the secondary grades. For this to happen, however, there will need to be either a substantial turnover in existing homes, or a substantial amount of new home development that is attractive to families with children.

In conclusion and in support of the BISD long range planning, the District will continue to monitor enrollment trends closely and maintain school configuration options that best accomplish the district's economic and demographic limitations.

5

Facility Assessment

In addition to program evaluation, during the 2005 Master Plan process all District facilities had a physical assessment that summarized the condition of all primary site and building components. Current building codes, the Bainbridge Island Municipal Code, and other recent school district building surveys formed the basis of this evaluation. Understanding the need to continue to evaluate building conditions, the District is currently in the process of updating the 2005 Master Plan.

Based on the 2005 Facilities Master Plan analysis, two of the elementary school buildings (Blakely and Ordway) must address improvements to meet current codes and a majority of sites lack sufficient accommodations for interdisciplinary learning, student services, team teaching, school gatherings, and community use.

With the exception of Sakai Intermediate School, Woodward Middle School, and the most recent work at the high school campus, none of the buildings satisfy the requirements of the current building codes. Additionally, most buildings are simply worn out in terms of basic infrastructure such as the septic systems, ventilating systems, windows, finishes, plumbing, power and communications. If infrastructure issues are addressed, local agencies would likely require that entire facilities be brought to a condition that is consistent with current building codes.

In a continued effort to improve the status of our existing facilities, the District will bring specific bond requests to the community in the future. The District will address the basic infrastructure improvements as identified in the Facilities Master Plan as voters approve future bond requests.

5

Facility Assessment

The last Facility Master Plan was completed in 2005. Since that time, Bainbridge Island voters approved two bond measures which supported the replacement of the BHS 200 Building and Wilkes Elementary School.

The District is currently in the process of updating the 2005 Facility Master Plan. A portion of the work included completion of a district-wide Study and Survey during the 2013-14 school year. The Study and Survey was performed by an independent consultant approved by the Office of Superintendent of Public Instruction (OSPI). An OSPI rating system was used to document details about school buildings and evaluate the current condition of each facility based on state standards. Four of the district's buildings, Blakely, BHS 100 Building, Ordway and Commodore received poor ratings.

The 2014 Study and Survey confirmed many of the findings included in the 2005 Master Plan. Blakely, Ordway, Commodore and the BHS 100 building do not comply with current building codes. Basic infrastructure, such as security systems, ventilation, windows, finishes, plumbing, power and communications are deficient. In addition, these aging facilities do not support many current educational program needs (e.g. electrical systems to support educational technology, flexible space to support individualized instruction, special education services or new courses and programs, etc.).

Updates to the district's Facility Master Plan over the next several months will provide information for the BISD School Board to prioritize facility needs based on health/life safety and educational program considerations. No decisions have been made. However, given the facility deficiencies noted in the 2014 Study and Survey, it is likely that the school district will develop a capital bond proposal in the next few years.

6 Capital Projects Finance Plan and Timeline

Current Financing

The 2005 Facilities Master Plan identified long-term District needs, provided a response to findings from an in-depth facility assessment, prioritized immediate needs based on health/life safety and core academic shortcomings, and suggested a proposed implementation plan for the next fifteen years.

Voters supported the second phase of the Facility Master Plan by approving a \$42 million capital bond in November of 2009. The measure addressed 25% of health/life safety and infrastructure issues across the school district and provided funding for the replacement of Wilkes Elementary School.

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The District's six-year financial plan* provides cost estimates and a schedule of completion for the remaining projects identified in the 2009 bond.

Voters supported the second phase of the Facility Master Plan in November of 2009. This \$42 million bond addresses 25% of health/life safety and infrastructure issues across the school district, energy improvements throughout the District and the replacement of Wilkes Elementary School. The District six-year finance plan in Table 2 summarizes projects identified in the recent bond.

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Additional Revenue Sources

The District continues to pursue all possible grants for additional capital improvements.

Future Facility Improvements

The current implementation schedule as identified in the 2005 Master Plan reflects work associated with Phase II of the Master Plan approved by voters in November 2009. The estimated Six-Year Finance Plan (Table 2) identifies each project evaluated for Phase II inclusion. A district-wide facility analysis is currently being prepared for Board consideration and review in 2014. All future bond requests are subject to Board direction and approval. No decisions for future bond requests have been determined.

All future bond requests are subject to Board direction and approval. No decisions for future bond requests have been made.

*The six-year financial plan can be located on P.25-Table 2

7 Impact Fee Analysis

The Growth Management Act provides that impact fees may be collected and spent only for public facilities that are addressed by a capital facilities element of a comprehensive land use plan. The capital facilities plan must identify: (a) deficiencies in public facilities serving existing development and the means by which those existing deficiencies will be eliminated within a reasonable period of time; (b) additional demands placed on existing public facilities by new development; and (c) additional public facility improvement required to serve new development. RCW 82.02.050.

Impact fees are not expected to be utilized in Phase II or Phase III of the Facilities Master Plan.

BISD Program Space and Use

School	Number of Core Instruction Permanent Classrooms	Number of Special Education Classrooms	Elective and Specialist Stations/PE	Permanent ancillary space used for Programs (District, BYS)	Total Permanent Capacity with Special Education	Number of Temporary Classrooms etc.)	Temporary ancillary space used for Non Classroom Programs (District use, BYS, Daycare, etc.)	Total Number of Temporary Teaching Stations/ Ancillary	Total Temporary Capacity excluding Special Education	Overall District Building Capacity including Temporary Spaces/Excluding Non Classroom Programs
Blakely Elementary	16	1	3/1		360	4		4	88	448
Ordway Elementary**	15	3	2/1		354	3		6	66	420
Wilkes Elementary	19	1	3/1		426		3			426
Elementary Sub Total	50	5	11		1140	7		10	154	1294
Sakai Intermediate	22	2	5/2		566					566
Woodward Middle	21	3	6/2		669	4		2	86	755
Interm./Middle Sub Total	43	5	14		1235	4		2	86	1321
Bainbridge High	51	6	9/3		1472					1472
High School Subtotal	51	6	12		1472					1472
Home School	3		*		66					66
Odyssey 1-6	3				75					75
Odyssey 7-8	2				50					50
Eagle Harbor High	6				130					130
Optional Pgm Subtotal	14				321					321
District Total	143	16	37	2	4,168	11	5	16	240	4408

KEY		Program
Color code		Core instruction
Peach		
Green		Elective/ Specialist/PE
Blue		Special Education
Yellow		Non-school
Grey		Temporary
White		Ancillary Non-School/Support

Capacity formulas

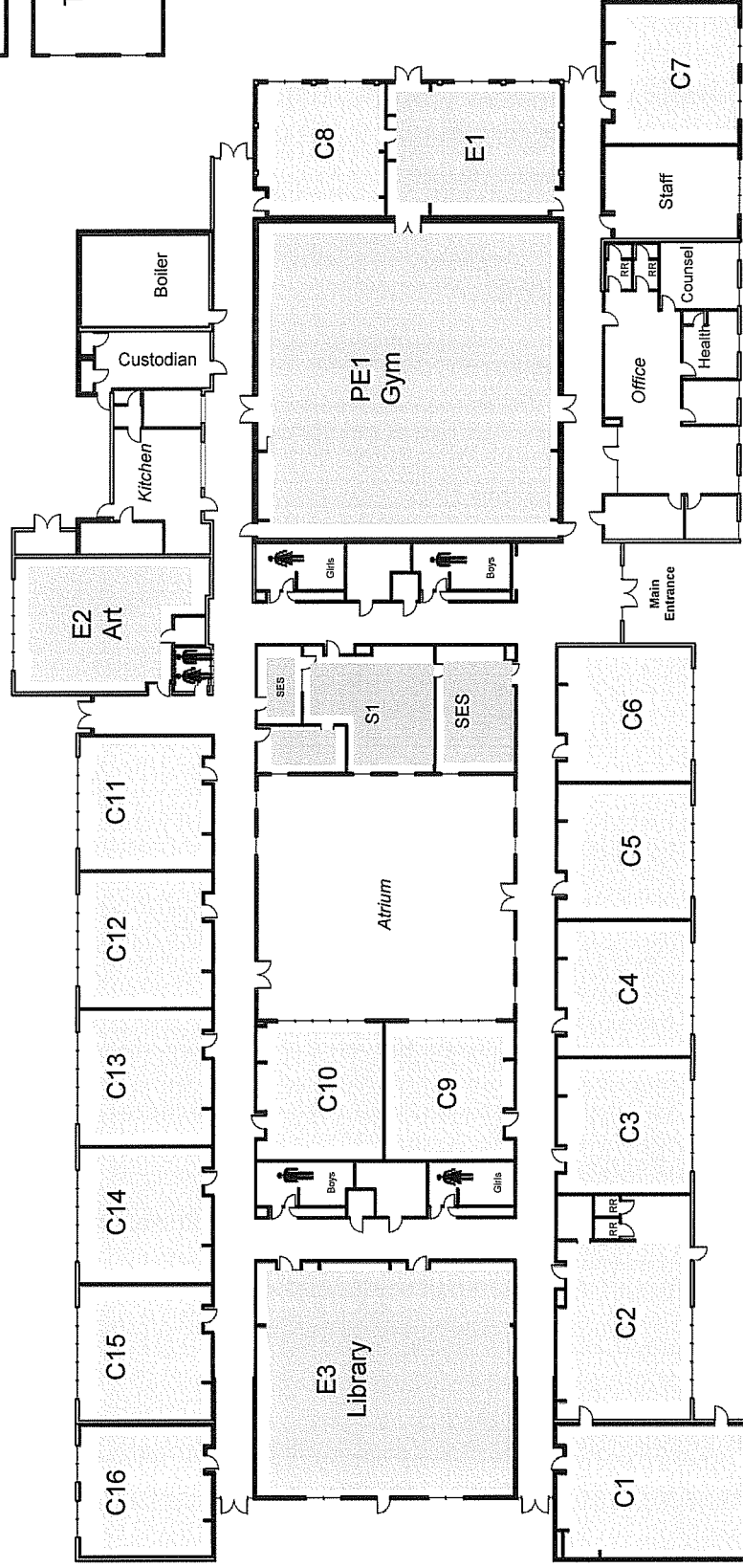
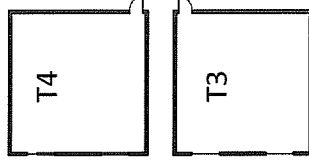
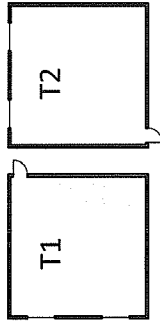
- Elementary capacity is calculated by number of classrooms and student class size average of 22
- Intermediate capacity is calculated by number of classrooms and student class size average of 25
- Capacity for grade 7-12 is calculated by an average classroom size of 26 (21.6 utilization factor) for core classrooms and 26.7 (22.2 utilization factor) for elective classrooms and 35 (29.1 utilization factor) for PE
- Capacity for special education classrooms is calculated based on an average of 8 students per class
- *Commodore Options shares PE, Art, Commons and Library spaces

**Ordway provides space for the elementary Integrated Learning Center

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303 ESTIMATED SIX YEAR FINANCE PLAN									
Funding Sources	2014/15	2015/16	2016/17	2017/18	2018/2019	2019/20	2019/20	2019/20	6 Year Total
Beginning Cash & Investments	\$ 10,005,518	\$ 6,307,535	\$ 2,317,921	\$ 459,931	\$ -	\$ -	\$ -	\$ -	\$ 10,005,518
*Capital Levy (Technology)	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,600,000
*Capital Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants/Misc. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**Interest and Other Income	\$ 25,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,655
Total Revenue									\$ 16,631,173
**Interest Earnings are dependent on actual project completion dates and interest rates.									
Projects/Expenditures:	2014/15	2015/16	2016/17	2017/18	2018/2019	2019/20	2019/20	2019/20	Project Total
Existing Commitments	\$ 1,467,625	\$ 337,204	\$ 349,266	\$ 353,342	\$ -	\$ -	\$ -	\$ -	\$ 2,507,437
Blakely	\$ 10,000	\$ 350,000	\$ 350,000	\$ 108,200	\$ -	\$ -	\$ -	\$ -	\$ 818,200
Ordway	\$ 150,000	\$ 250,000	\$ 644,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,044,623
Wilkes Replacement	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Sakai	\$ 50,000	\$ 50,000	\$ 50,000	\$ 24,044	\$ -	\$ -	\$ -	\$ -	\$ 174,044
Woodward	\$ 82,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,980
Commodore	\$ -	\$ 300,000	\$ 389,101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689,101
BHS	\$ 515,000	\$ 1,827,933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,342,933
Transportation	\$ 692,574	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 692,574
District Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Wide Security	\$ 200,000	\$ 192,711							\$ 392,711
Energy Conservation	\$ 250,000	\$ 606,766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 856,766
District Wide Renovations	\$ 269,804	\$ 75,000	\$ 75,000						\$ 419,804
Technology	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,600,000
Total CP Project Exp (not including Technology)	\$ 3,697,983	\$ 3,989,614	\$ 1,857,990	\$ 485,586					
*Phase III Master Plan-TBD									
TOTAL EXPENDITURE FORECAST 2014-2020									\$ 16,631,173
*Financial forecasts relate to projects identified in bond measures approved by voters through 2009. All future bond requests are subject to Board direction and approval.									
No decisions for future bond requests have been made.									
Note: Revenue and Expenditures may be revised as projects progress.									

COLOR KEY

- CORE INSTRUCTION (C)
- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT (SES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



BLAKELY ELEMENTARY SCHOOL

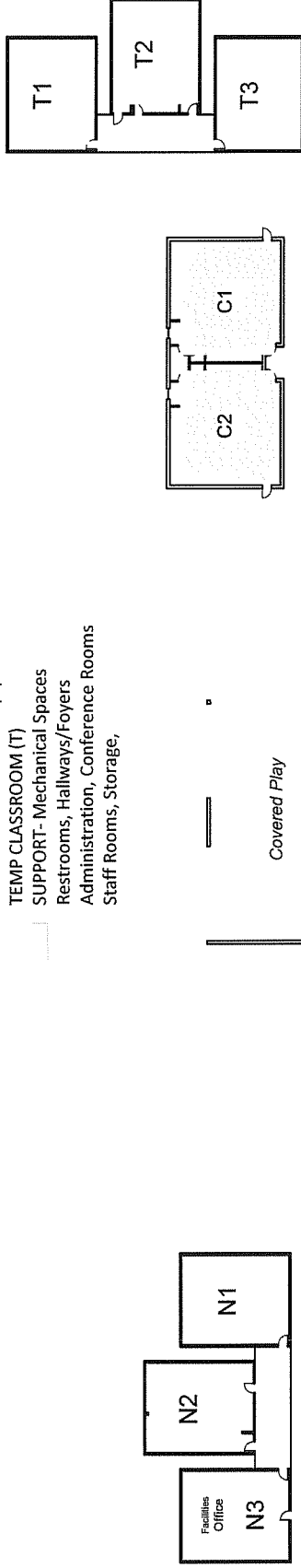
4707 Blakely Ave NE

Bainbridge Island
School District

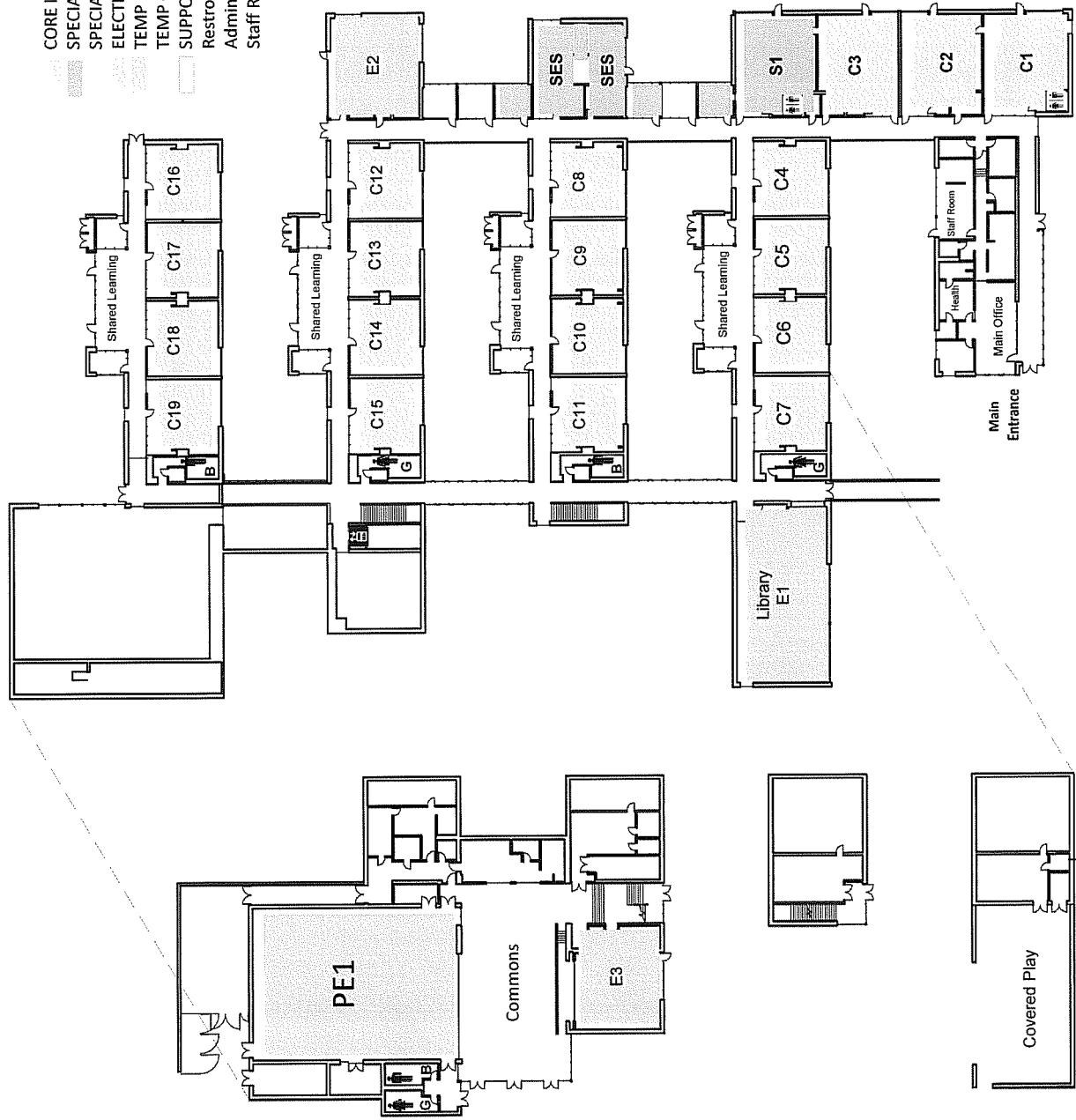


COLOR KEY

- CORE INSTRUCTION (C)
- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT (SES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



- COLOR KEY
- CORE INSTRUCTION (C)
 - SPECIAL EDUCATION (S)
 - SPECIAL EDUCATION SUPPORT (SES)
 - ELECTIVE/SPECIALIST E, PE
 - TEMP NON-CLASSROOM (N)
 - TEMP CLASSROOM (T)
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 - Staff Rooms, Storage,



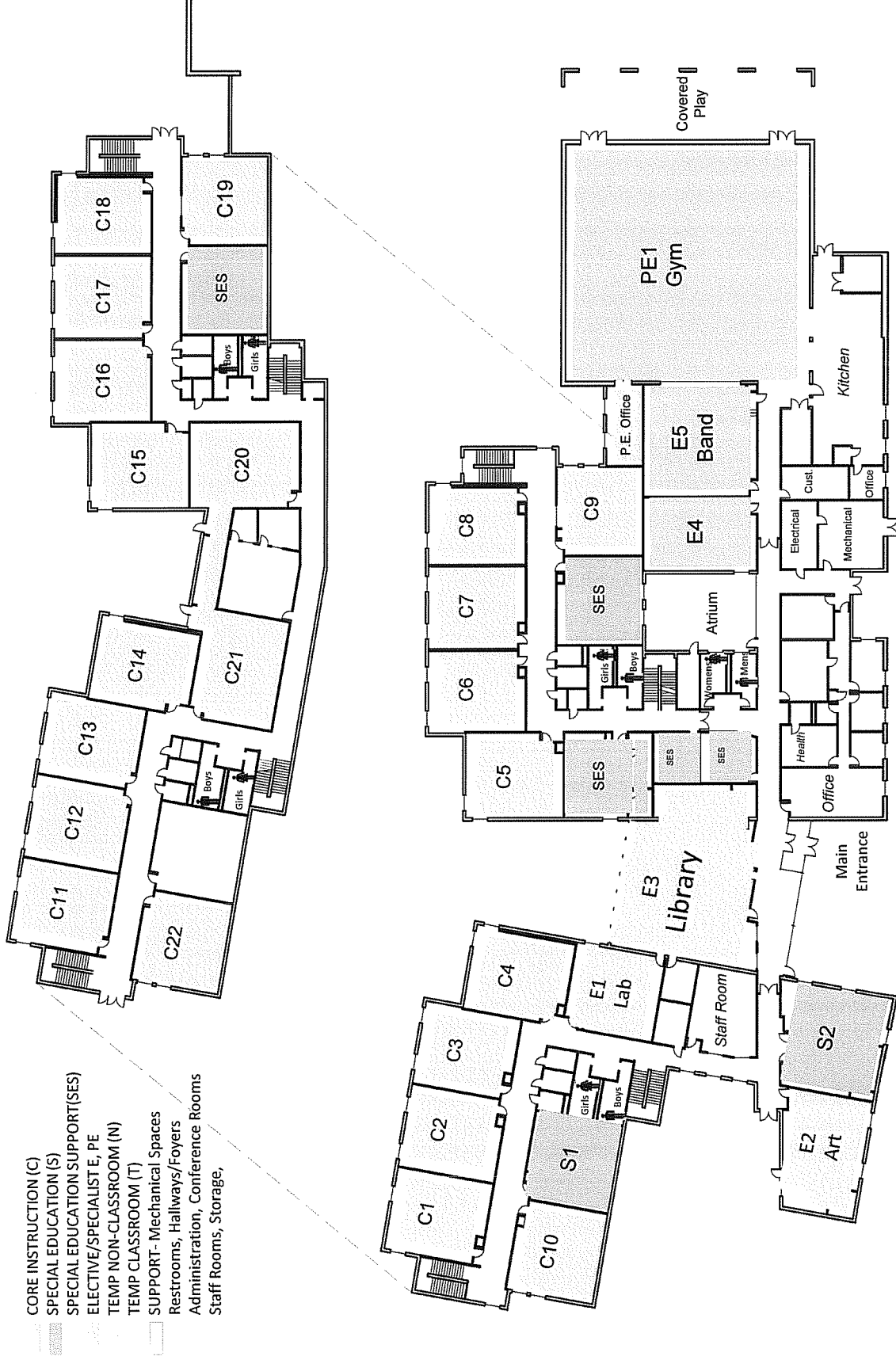
WILKES ELEMENTARY SCHOOL



Bainbridge Island
School District

COLOR KEY

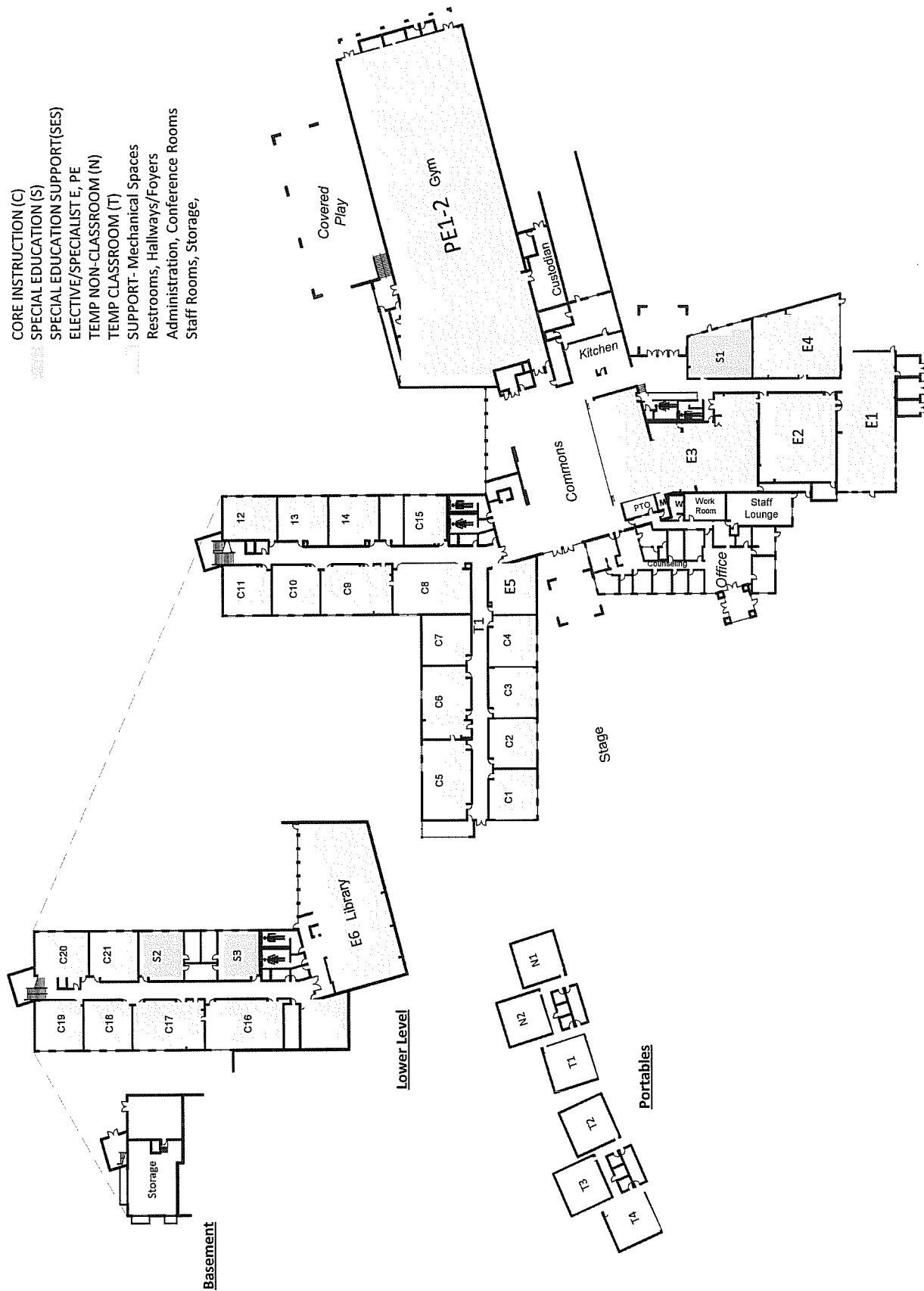
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- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT (SES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



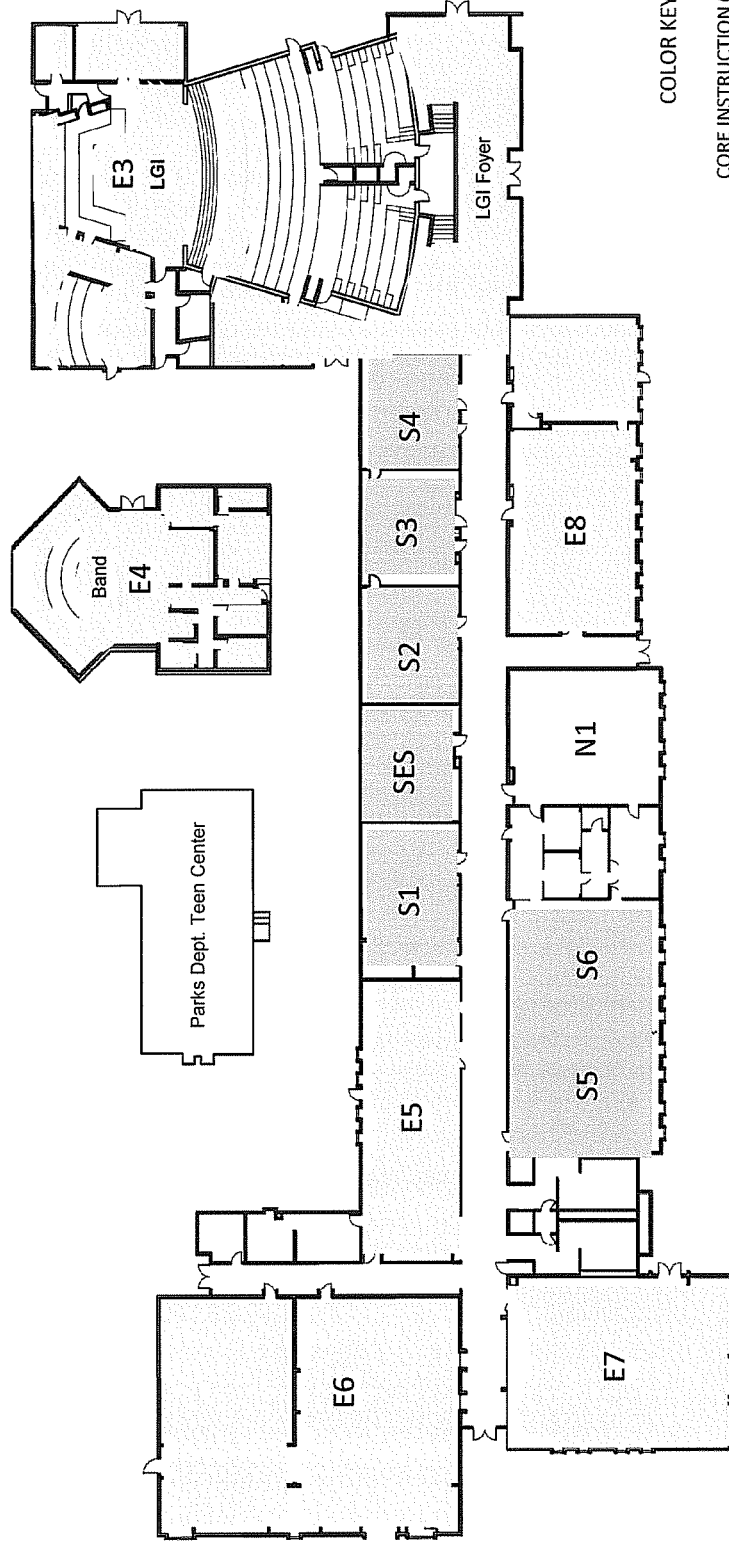
SAKAI INTERMEDIATE SCHOOL

COLOR KEY

- CORE INSTRUCTION (C)
- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT(SSES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



WOODWARD MIDDLE SCHOOL

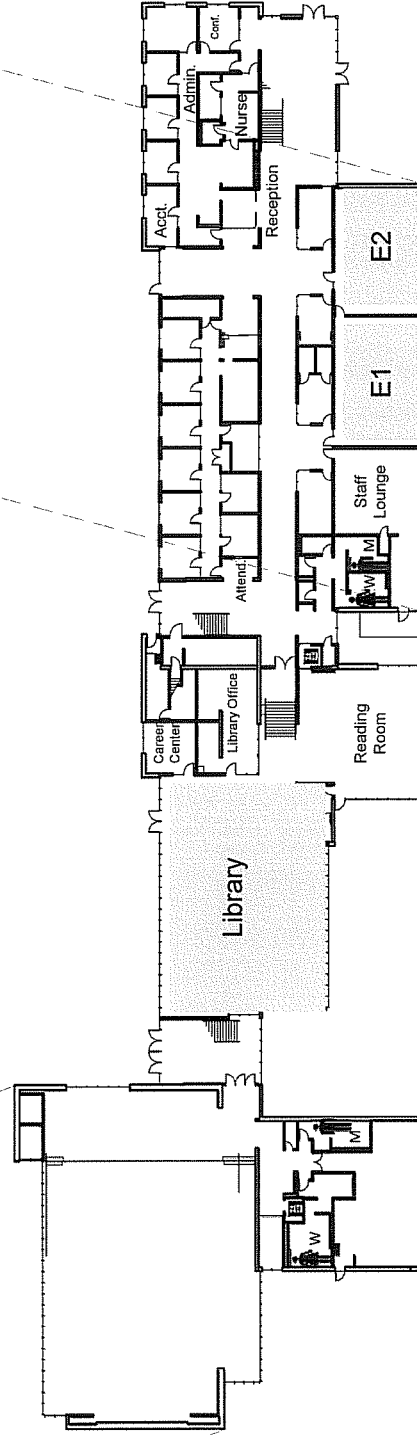
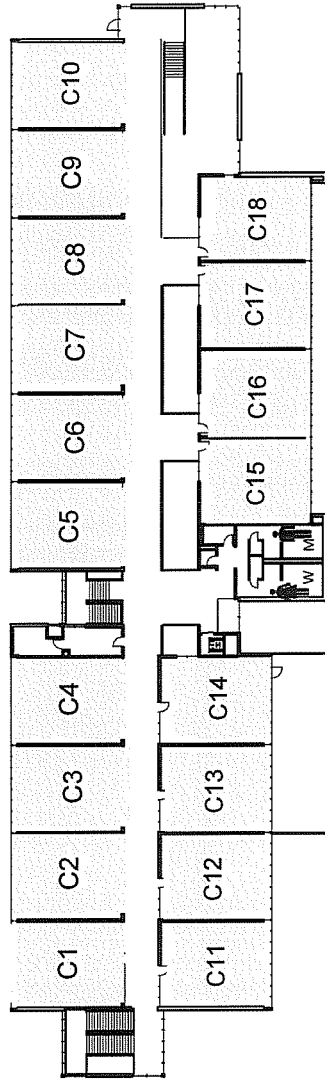
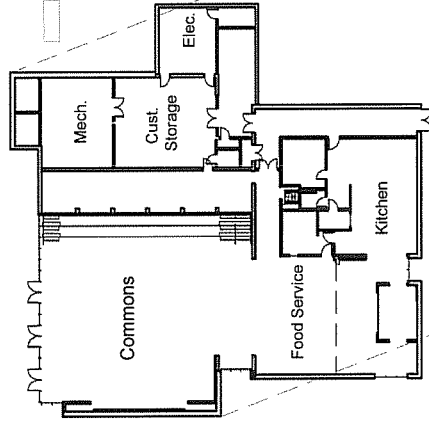


BUILDING 100 & BUILDING 600

BAINBRIDGE ISLAND HIGH SCHOOL

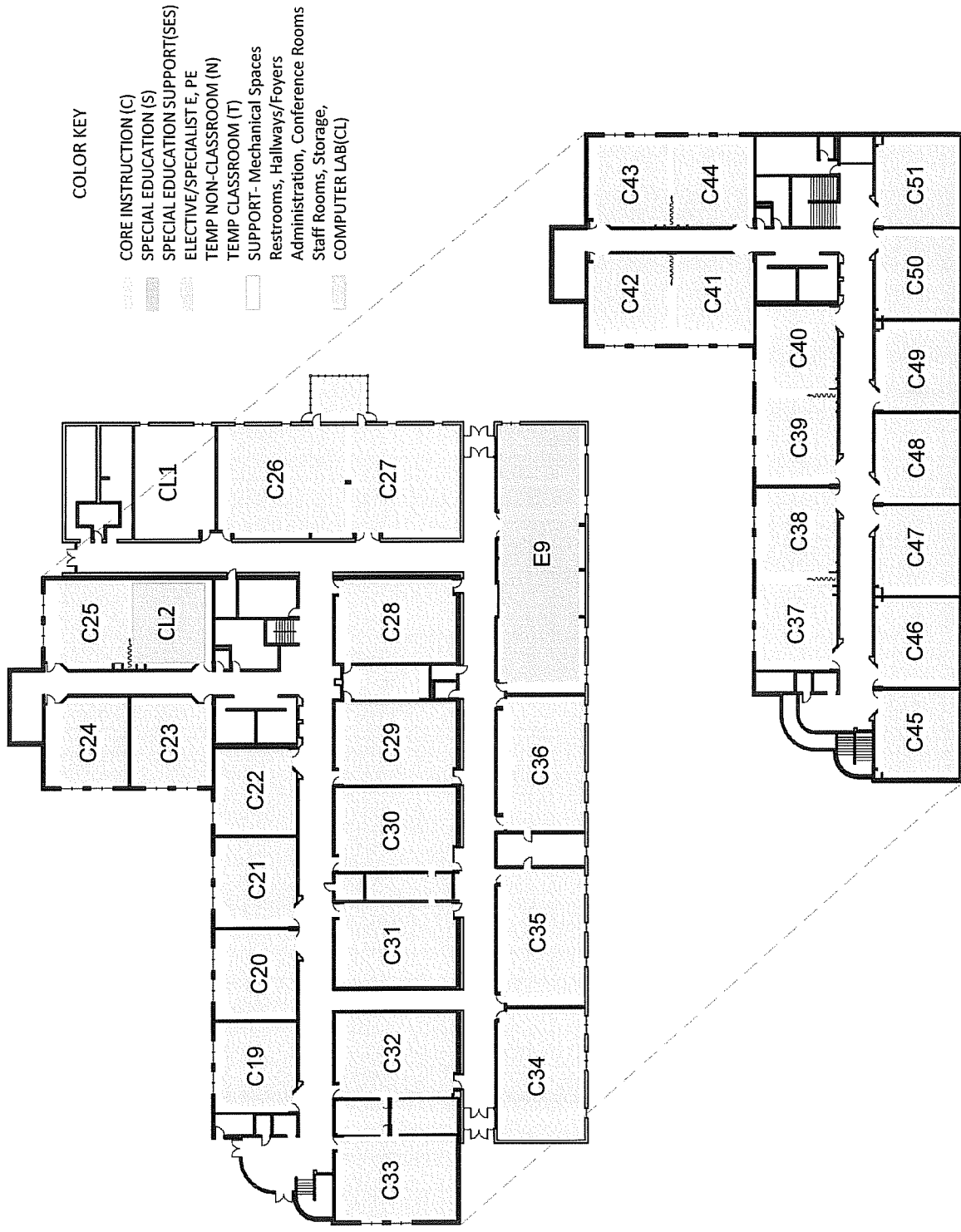
COLOR KEY

- CORE INSTRUCTION (C)
- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT (SES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



BUILDING 200











BAINBRIDGE ISLAND HIGH SCHOOL

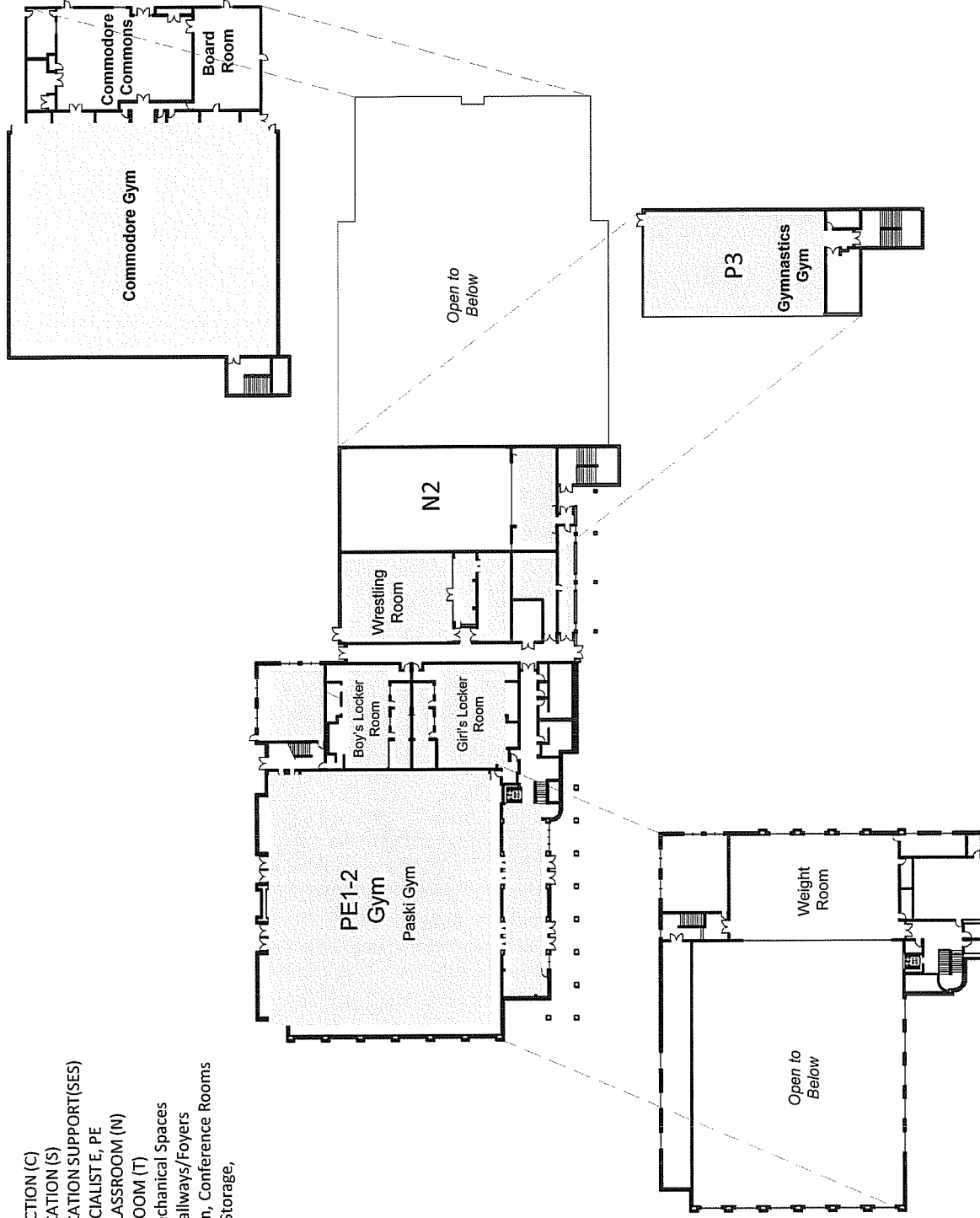


BUILDING 300

BAINBRIDGE ISLAND HIGH SCHOOL

COLOR KEY

-  CORE INSTRUCTION (C)
-  SPECIAL EDUCATION (S)
-  SPECIAL EDUCATION SUPPORT (SES)
-  ELECTIVE/SPECIALIST E, PE
-  TEMP NON-CLASSROOM (N)
-  TEMP CLASSROOM (T)
-  SUPPORT- Mechanical Spaces
-  Restrooms, Hallways/Foyers
-  Administration, Conference Rooms
-  Staff Rooms, Storage,

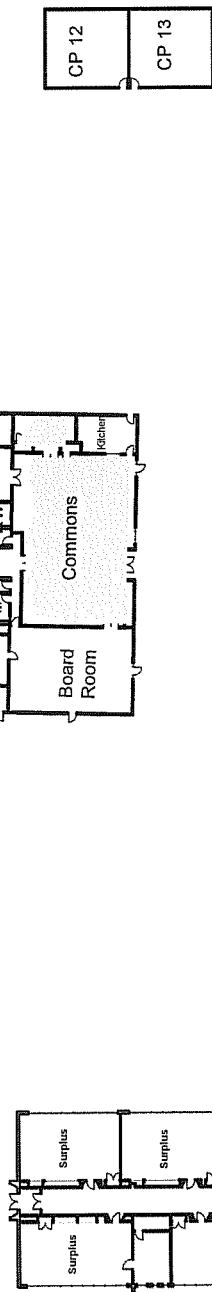
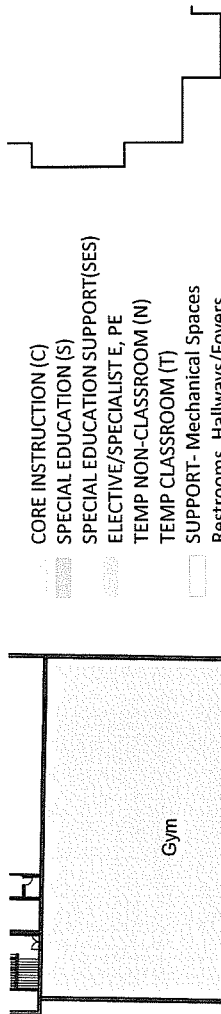


BUILDING 400 & BUILDING 500

BAINBRIDGE ISLAND HIGH SCHOOL

COLOR KEY

- CORE INSTRUCTION (C)
- SPECIAL EDUCATION (S)
- SPECIAL EDUCATION SUPPORT (SES)
- ELECTIVE/SPECIALIST E, PE
- TEMP NON-CLASSROOM (N)
- TEMP CLASSROOM (T)
- SUPPORT- Mechanical Spaces
- Restrooms, Hallways/Foyers
- Administration, Conference Rooms
- Staff Rooms, Storage,



COMMODORE OPTIONS SCHOOL





Bainbridge Island SD #303
Facilities/Capital Projects Office

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 8/28/2014
Re: Woodward Middle School Roof Replacement
Change Order No. 1

The following Change Order No. 1 is proposed for Board Approval:

- COP #1: Metal Panel Substitution Credit \$ (24,000.00)
Value Engineering decision to reduce cost and improve design.
- COP #2: Sheet Metal and Seismic Joints Credit \$ (8,529.00)
Metal panel and seismic joint substitutions to reduce costs
and improve water drainage.
- COP #3: Value Engineering, Additional Siding and Portable Roof Repairs No Cost
Deleted roof control joints in exchange for both sheet metal
siding, added to low parapets at entrances, and portable roof
repairs.

A summary of change order activity for this project is as follows:

Original Contract Sum	\$ 1,010,941.00
Change Order No. 1	\$ (32,529.00)
Revised Contract Amount (excluding WSST)	\$ 978,412.00
 WSST @ 8.7%	 \$ 85,121.84
Revised Contract Amount (including WSST)	\$ 1,063,533.84

COATES DESIGN
ARCHITECTS

Responsible Architect

CHANGE ORDER

THIS DOCUMENT HAS BEEN BASED ON AIA DOCUMENT G701

PROJECT:

Woodward Middle School Roof Replacement Project

- ☐ ARCHITECT
☐ CONTRACTOR
☐ FIELD
☐ OTHER

OWNER:

Bainbridge Island School District #303
8489 Madison Ave NE
Bainbridge Island, WA 98110
Attn: Linda Walsh

CHANGE ORDER NUMBER: 001

DATE: 07/24/2014

ARCHITECT'S PROJECT NO: N/A

CONTRACT FOR: Woodward Middle School Roof Replacement Project

CONTRACT DATE: 6/16/14 per signed agreement A107-2007

Change Order Proposal	Description	Amount
COP# 1	Metal panel substitution	-\$24,000
COP# 2	Sheet metal and seismic joints	-\$8,529
COP# 3	Delete control joints, sheet metal siding, portable repair	No Charge
TOTAL		-\$32,529

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates his agreement herewith, including and adjustment in the Contract Sum or Contract Time.

The Original Contract Price was	\$1,010,941.00
Net change by previously authorized Change Orders	No Change
The Original Contract Price prior to This Change Order was	\$1,010,941.00
The Original Contract Price will be Increased by this Change Order	-\$32,529.00
The New Original Contract Price including This Change Order will be	\$978,412.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of date of this Change Order therefore is	08/24/2014

ACCEPTED:

Meyer Brothers Roofing & Sheet Metal

By: 

Date: 8/21/14

Bainbridge Island School District #303

By: _____

Date: _____

Coates Design Architects

By: 

Date: 2014.08.21



Bainbridge Island SD #303
Facilities/Capital Projects Office

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 8/28/2014
Re: Woodward Middle School Roof Replacement
Change Order No. 2

A handwritten signature in black ink, appearing to be "T. Van Winkle", written over the "From:" line of the memo.

The following Change Order No. 2 is proposed for Board Approval:

COP #4: Substantial Completion Date Change and Deck Repair \$ 2,980.51

Added 4 days to the contract due to rain delay and 1 day for design improvement on tower roofs to change Substantial Completion date to August 28, at no charge to BISD. Completion of deck repair to replace rotten wood from rain intrusion damage.

A summary of change order activity for this project is as follows:

Contract Sum	\$ 1,010,941.00
Change Order No. 1	\$ (32,529.00)
Change Order No. 2	\$ 2,980.51
Revised Contract Amount (excluding WSST)	\$ 981,392.51
 WSST @ 8.7%	 \$ 85,381.15
Revised Contract Amount (including WSST)	\$ 1,066,773.66

COATES DESIGN
ARCHITECTS

Responsible Architect

CHANGE ORDER

THIS DOCUMENT HAS BEEN BASED ON AIA DOCUMENT G701

PROJECT:

Woodward Middle School Roof Replacement Project

- ☐ ARCHITECT
☐ CONTRACTOR
☐ FIELD
☐ OTHER

OWNER:

Bainbridge Island School District #303
8489 Madison Ave NE
Bainbridge Island, WA 98110
Attn: Linda Walsh

CHANGE ORDER NUMBER: 002

DATE: 08/21/2014

ARCHITECT'S PROJECT NO: N/A

CONTRACT FOR: Woodward Middle School Roof
Replacement Project

CONTRACT DATE: 6/16/14 per signed agreement
A107-2007

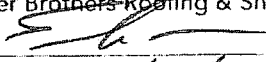
Change Order Proposal	Description	Amount
COP# 4	Add 5 contract rain days & deck repair	\$2,980.51
TOTAL		\$2,980.51

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates his agreement herewith, including and adjustment in the Contract Sum or Contract Time.

The Original Contract Price was	\$1,010,941.00
Net change by previously authorized Change Orders	-\$32,529.00
The Original Contract Price prior to This Change Order was	\$978,412.00
The Original Contract Price will be Increased by this Change Order	\$2,980.51
The New Original Contract Price including This Change Order will be	\$981,392.51
The Contract Time Will Be Changed by the Addition of	5 days
The Date of Substantial Completion as of date of this Change Order therefore is	08/29/2014

ACCEPTED:

Meyer Brothers Roofing & Sheet Metal

By: 

Date: 8/21/14

Bainbridge Island School District #303

By: _____

Date: _____

Coates Design Architects

By: 

Date: 2014.08.21

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent

Date: August 19, 2014

From: Peggy Paige, Director of Business Services

RE: Monthly Financial Reports – July

Attached are the financial reports for the month ending July 31, 2014

1. General Fund
 - a. Analysis
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to July 31 were \$34.9 million, 4% more than for the same period last year and at the average. Tax collections are above budget estimates. Local nontax revenues are below the 3 year average but we should be close to budget estimates by the close of the fiscal year. With our recent budget revision state revenues and federal revenues are in line with the expected average. All categories were updated with anticipated increases based on enrollment growth or known grant awards.

Expenditure

Expenditures for the year to July 31 total \$35.7 million, which is 7.6 % higher than for the same period last year. Year-to-date expenditures are above the average.

Total expense for Regular (Basic) Education increased 8 % over last year and is at the average. This category was increased with our budget revision to allow for salary adjustments (restoration of previous year reductions), payment for extra professional development days at the beginning of the school year and staffing increases related to enrollment growth.

Total special education costs are up 7 % compared to last year and are above the 3-year average. While this area was also increased due to salary restoration and payment for extra days, increases in staff hours and payments for outside services continue to drive costs up. Some of these excess costs will be offset with an increase in Safety Net revenues.

Vocational expense is down from last year and the average but some equipment expenditures will impact this area by year end.

Compensatory education now reflects the National Board Certification payments.

Other Instruction reflects expenditures for the Highly Capable Program. Expenditures related to a review of the program and the purchase of new testing materials have pushed this area over original budget estimates.

Total Support Services is above last year but at the average. Transportation/Motor Pool expenditures are above last July but in line with budget estimates. Operation, Buildings is down from last year but above the average. Current expenditures indicate that we will exceed budget estimates in benefits in this area but these overages will be offset with under-expenditures in other programs and activities. Utilities are up from prior year and above the expected average at this time. Propane costs remain high and are expected to be over budget estimates. Food Service is in line with budget estimates. Maintenance is up from prior year primarily due to some necessary (but unbudgeted) repairs. Information Services is below the expected average. Central Office expenditures are up from prior year but are below the average. There have been unbudgeted expenditures (review of all certificated personnel files, leasehold tax due on parking revenues) and atypical levels of expense in substitute costs, overtime and legal fees.

Cash Flow

Net cash outflow during July was \$461,270. As of July 31, 2014, the closing cash balance in the general fund was \$2,041,014.

GENERAL FUND
Summary of Revenues & Expenses
July 31,2014

	Jul-14 Actual YTD \$	% Incr/Decr prior year	Jul-13 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	8,819,923	1.1%	8,724,916	8,806,016	100.2%	99.4%
Local Nontax	3,048,078	-10.0%	3,386,696	3,207,900	95.0%	98.5%
State, General Purpose						
Basic Education	18,064,654	10.2%	16,739,513	20,131,500	89.7%	89.9%
Special Education	379,199	7.2%	353,686	420,015	90.3%	90.0%
State, Special Purpose						
Special Education	2,086,174	-0.1%	2,089,121	2,500,000	83.4%	84.2%
Transportation	844,194	11.3%	758,565	936,250	90.2%	90.0%
Other	607,751	33.3%	456,047	692,600	87.7%	82.5%
Federal, Special Purpose	1,125,539	4.7%	1,075,017	1,439,500	78.2%	78.0%
TOTAL	34,975,511	4.1%	33,583,561	38,133,781	91.7%	91.8%

	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction*						
Teaching	15,836,188	8.6%	14,583,277	17,869,328	88.6%	89.8%
Principal	2,112,727	4.0%	2,031,639	2,307,782	91.5%	91.7%
Guidance/Counseling	1,013,614	10.9%	913,960	1,049,412	96.6%	90.7%
Learning Resources	629,161	2.6%	613,383	650,843	96.7%	91.6%
Extracurricular	645,299	-1.1%	652,720	610,145	105.8%	96.0%
Other	1,001,889	15.6%	866,839	1,010,360	99.2%	91.7%
Total Regular (Basic) Ed.	21,238,878	8.0%	19,661,817	23,497,870	90.4%	90.4%
Special Education						
Teaching	3,702,180	7.8%	3,433,881	3,776,888	98.0%	91.6%
Other	1,479,482	5.7%	1,399,107	1,610,026	91.9%	92.0%
Total Special Ed.	5,181,662	7.2%	4,832,988	5,386,914	96.2%	91.7%
Vocational Education	830,018	-5.6%	879,482	933,855	88.9%	91.9%
Compensatory Education	655,229	20.9%	541,973	670,646	97.7%	89.9%
Other Instruction	55,241	12.6%	49,052	36,907	149.7%	66.1%
Support Services						
Transportation/Motor Pool	1,313,263	2.6%	1,279,565	1,409,047	93.2%	94.1%
Operation Buildings	1,336,541	-1.2%	1,352,849	1,432,472	93.3%	90.9%
Utilities	1,175,277	21.4%	967,782	1,290,000	91.1%	89.8%
Food Services	854,362	0.6%	849,205	956,526	89.3%	90.4%
Maint/Grounds	838,714	9.5%	765,907	894,249	93.8%	90.7%
Information Services	652,561	0.1%	652,000	705,129	92.5%	97.1%
Central Office	1,301,092	16.7%	1,114,882	1,437,068	90.5%	92.0%
Other	301,223	8.6%	277,451	337,102	89.4%	87.1%
Total Support Services	7,773,034	7.1%	7,259,642	8,461,593	91.9%	91.7%
TOTAL	35,734,061	7.6%	33,224,954	38,987,785	91.7%	90.9%

Excess (Deficiency) of Revenues over Expenditures	(758,550)	358,607	(854,004)
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GENERAL FUND CASH FLOW FORECAST 2013-14
July 2014

	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August	Budget 2013-14
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00		
Cash on hand	161,767.68	205,037.63	81,008.49	135,371.96	77,275.34		
Cash on deposit	1,301,000.26	1,949,111.08	4,379,542.56	1,216,163.53	1,428,880.05		
Warrants outstanding	(1,112,247.68)	(1,178,636.79)	(1,021,231.22)	(1,156,934.92)	(1,368,053.25)		
Investments	1,278,887.36	1,279,455.42	1,279,924.28	3,681,107.40	2,357,382.83		
Total opening cash balance	1,636,207.62	2,261,767.34	4,726,044.11	3,882,507.97	2,502,284.97	2,041,014.29	
Cash Inflows							
Local taxes	474,017.28	3,100,720.38	897,280.58	62,383.11	40,976.06	36,290.45	8,806,016.00
Local Support nontax	884,756.12	213,595.36	221,709.74	181,444.14	13,922.62	96,615.37	3,207,900.00
State, general purpose	1,850,456.70	1,841,816.67	1,106,901.52	1,218,996.64	2,055,254.33	2,058,531.72	20,551,515.00
State, special purpose	315,037.24	317,935.32	195,347.40	225,143.60	491,589.38	578,765.50	3,857,850.00
Federal, general purpose	-	-	-	-	-	-	
Federal, special purpose	117,752.83	87,733.61	150,726.22	90,538.39	72,446.48	184,964.75	1,439,500.00
Other Financing Sources	21,786.14	60,803.75	747.50	57,320.18	-	20,000.00	271,000.00
Adjustments (accruals, receivables due)	-	-	-	-	(325.00)	(5,000.00)	
Total cash inflows	3,663,806.31	5,622,605.09	2,572,712.96	1,838,556.06	2,673,863.87	2,970,167.78	38,133,781.00
Cash Outflows							
Regular Instruction	(1,848,662.13)	(1,873,224.30)	(2,012,321.32)	(2,045,906.78)	(1,780,569.03)	(2,038,135.87)	23,497,870.00
Special Education Instruction	(478,031.56)	(484,656.33)	(486,097.44)	(499,417.00)	(408,901.60)	(452,776.76)	5,386,914.00
Vocational Education Instruction	(63,347.90)	(68,281.21)	(69,169.60)	(73,728.23)	(144,289.05)	(69,391.66)	933,855.00
Compensatory Education Instruction	(38,539.69)	(78,092.55)	(41,336.32)	(68,067.57)	(185,756.34)	(83,154.69)	670,646.00
Other Instructional Programs	(1,972.66)	(2,435.47)	(7,174.77)	(17,418.46)	(5,482.70)	(6,253.49)	66,907.00
Support services	(608,308.47)	(652,377.29)	(799,063.25)	(514,533.04)	(612,176.89)	(557,649.90)	8,431,593.00
Adjustments (accruals, payables due)	615.82	738.83	(1,086.40)	292.02	2,041.06	200,000.00	
Total cash outflows	(3,038,246.59)	(3,158,328.32)	(3,416,249.10)	(3,218,779.06)	(3,135,134.55)	(3,007,362.37)	38,987,785.00
Net change in cash balance	625,559.72	2,464,276.77	(843,536.14)	(1,380,223.00)	(461,270.68)	(37,194.59)	(854,004.00)
CLOSING CASH BALANCE							
Composition of closing cash balance	2,261,767.34	4,726,044.11	3,882,507.97	2,502,284.97	2,041,014.29	2,003,819.70	
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00		
Cash on hand	205,037.63	81,008.49	135,371.96	77,275.34	4,318.66		
Cash on deposit	1,949,111.08	4,379,542.56	1,216,163.53	1,428,880.05	1,224,875.79		
Warrants outstanding	(1,178,636.79)	(1,021,231.22)	(1,156,934.92)	(1,368,053.25)	(1,073,293.79)		
Investments	1,279,455.42	1,279,924.28	3,681,107.40	2,357,382.83	1,878,313.63		
Total closing cash balance	2,261,767.34	4,726,044.11	3,882,507.97	2,502,284.97	2,041,014.29	-	

GENERAL FUND CASH FLOW FORECAST 2013-14 July 2014

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	(466.44)	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27
Cash on deposit	1,143,553.36	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89
Warrants outstanding	(937,667.93)	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)
Investments	3,122,187.97	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06
<i>Total opening cash balance</i>	<i>3,334,406.96</i>	<i>3,100,758.23</i>	<i>2,287,560.40</i>	<i>4,399,360.96</i>	<i>3,437,725.22</i>	<i>2,710,550.54</i>	<i>2,058,829.52</i>
Cash Inflows							
Local taxes	50,026.73	274,788.31	2,872,732.60	816,891.19	50,401.84	47,109.61	182,622.47
Local Support nontax	12,977.88	588,945.10	223,441.65	176,718.73	175,445.68	176,548.02	191,550.57
State, general purpose	1,901,633.82	1,805,717.59	1,807,744.97	1,104,737.51	1,807,752.28	1,991,646.20	1,852,828.66
State, special purpose	559,214.76	298,939.77	304,082.70	188,433.61	308,680.90	288,427.97	365,529.92
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	290,737.33	(3,154.43)	109,641.59	130,250.81	92,108.80	110,799.52	166,694.76
Other Financing Sources	50,013.62	-	-	-	159,863.97	-	-
Adjustments (accruals, receivables due)	(68,977.42)	204,939.98	2,589.85	-	-	-	-
<i>Total cash inflows</i>	<i>2,795,626.72</i>	<i>3,170,176.32</i>	<i>5,320,233.36</i>	<i>2,417,031.85</i>	<i>2,594,253.47</i>	<i>2,614,531.32</i>	<i>2,759,226.38</i>
Cash Outflows							
Regular Instruction	(2,079,156.22)	(2,280,623.77)	(1,882,448.34)	(1,983,276.17)	(1,774,473.50)	(1,921,138.66)	(1,848,774.47)
Special Education Instruction	(400,177.87)	(437,658.68)	(462,705.33)	(493,461.85)	(476,465.43)	(481,792.77)	(481,956.28)
Vocational Education Instruction	(83,038.80)	(58,612.47)	(77,256.82)	(61,825.65)	(62,461.74)	(60,896.03)	(67,000.39)
Compensatory Education Instruction	(36,378.34)	(36,990.65)	(36,163.17)	(40,094.74)	(35,779.41)	(60,144.88)	(35,389.37)
Other Instructional Programs	(73,401.13)	(573.77)	(2,346.09)	(11,347.45)	(3,130.97)	(1,247.97)	(2,110.55)
Support services	(729,549.09)	(596,957.69)	(754,254.80)	(849,249.81)	(900,428.19)	(739,155.52)	(746,529.04)
Adjustments (accruals, payables due)	372,426.00	(571,957.12)	6,741.75	60,588.08	(68,688.91)	(1,876.51)	(88.18)
<i>Total cash outflows</i>	<i>(3,029,275.45)</i>	<i>(3,983,374.15)</i>	<i>(3,208,432.80)</i>	<i>(3,378,667.59)</i>	<i>(3,321,428.15)</i>	<i>(3,266,252.34)</i>	<i>(3,181,848.28)</i>
Net change in cash balance	(233,648.73)	(813,197.83)	2,111,800.56	(961,635.74)	(727,174.68)	(651,721.02)	(422,621.90)
CLOSING CASH BALANCE	3,100,758.23	2,287,560.40	4,399,360.96	3,437,725.22	2,710,550.54	2,058,829.52	1,636,207.62
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27	161,767.68
Cash on deposit	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89	1,301,000.26
Warrants outstanding	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)	(1,112,247.68)
Investments	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06	1,278,887.36
<i>Total closing cash balance</i>	<i>3,100,758.23</i>	<i>2,287,560.40</i>	<i>4,399,360.96</i>	<i>3,437,725.22</i>	<i>2,710,550.54</i>	<i>2,058,829.52</i>	<i>1,636,207.62</i>

SUMMARY OF FUND BALANCES

31-Jul-14

	Jul-14 YTD Actual	2013-14 Annual Budget
General Fund		
Opening fund balance		
Reserved for Inventory	165,000.00	165,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	1,265,000.00
Unassigned	326,741.53	326,741.00
Total opening fund balance	2,856,741.53	2,856,741.00
Revenue	34,975,510.91	38,133,781.00
Expenditure	(35,734,061.37)	(38,987,785.00)
Excess (Deficiency) of Revenues over Expenditures	(758,550.46)	(854,004.00)
Reserved for Inventory	165,000.00	200,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	150,000.00
Unassigned	(431,808.93)	552,737.00
Total closing fund balance	2,098,191.07	2,002,737.00
Capital Projects Fund		
Opening fund balance	5,944,861.46	6,000,000.00
Revenue	8,577,546.68	8,575,000.00
Expenditure	(3,319,207.03)	(9,067,516.00)
Reserve of bond proceeds	9,582,665.99	4,746,345.00
Reserve of levy proceeds	1,431,397.84	482,139.00
Unreserved Fund Balance	189,137.28	279,000.00
Closing fund balance	11,203,201.11	5,507,484.00
Debt Service Fund		
Opening fund balance	3,608,198.52	3,570,000.00
Revenue	15,834,038.20	8,355,000.00
Expenditure		
Principal	(4,305,000.00)	(5,040,000.00)
Interest	(3,413,620.41)	(3,585,000.00)
Other	(7,562,777.15)	(5,000.00)
Closing fund balance	4,160,839.16	3,295,000.00
ASB Fund		
Opening fund balance	309,891.04	283,000.00
Revenue	395,702.52	643,800.00
Expenditure	(314,268.88)	(881,319.00)
Closing fund balance	391,324.68	45,481.00
Transportation Vehicle Fund		
Opening fund balance	416,493.32	410,000.00
Revenue		
Depreciation	-	40,000.00
Investment Earnings	1,718.44	1,500.00
Grant Revenue	-	-
Sale of Equipment	-	-
Expenditure	-	(340,000.00)
Closing fund balance	418,211.76	111,500.00

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2014

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	8,806,016	40,976.06	8,819,923.43		13,907.43-	100.16
2000 LOCAL SUPPORT NONTAX	3,207,900	13,922.62	3,048,077.73		159,822.27	95.02
3000 STATE, GENERAL PURPOSE	20,551,515	2,055,254.33	18,443,853.07		2,107,661.93	89.74
4000 STATE, SPECIAL PURPOSE	3,857,850	491,589.38	3,299,147.81		558,702.19	85.52
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,439,500	72,446.48	1,125,538.58		313,961.42	78.19
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	271,000	.00	238,970.29		32,029.71	88.18
<u>Total REVENUES/OTHER FIN. SOURCES</u>	38,133,781	2,674,188.87	34,975,510.91		3,158,270.09	91.72
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,497,870	1,780,569.03	21,238,877.86	1,929,082.03	329,910.11	98.60
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,386,914	408,901.60	5,181,662.03	474,798.48	269,546.51-	105.00
30 Voc. Ed Instruction	933,855	144,289.05	830,017.61	76,093.98	27,743.41	97.03
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	670,646	185,756.34	655,229.02	42,337.42	26,920.44-	104.01
70 Other Instructional Pgms	36,907	5,482.70	55,240.86	1,754.52	20,088.38-	154.43
80 Community Services	30,000	.00	.00	0.00	30,000.00	0.00
90 Support Services	8,431,593	612,176.89	7,773,033.99	944,253.82	285,694.81-	103.39
<u>Total EXPENDITURES</u>	38,987,785	3,137,175.61	35,734,061.37	3,468,320.25	214,596.62-	100.55
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	854,004-	462,986.74-	758,550.46-		95,453.54	11.18-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	2,856,741		2,856,741.53			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	2,002,737		2,098,191.07			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 831 Restrictd for Emp Abs Buy Back	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	200,000	165,000.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Min Fnd Bal Policy	1,100,000	1,100,000.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	150,000	1,265,000.00
G/L 890 Unassigned Fund Balance	552,737	431,808.93-
 <u>TOTAL</u>	 2,002,737	 2,098,191.07

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	1,525,000	7,002.68	1,524,240.27		759.73	99.95
2000 Local Support Nontax	50,000	4,736.16	40,806.41		9,193.59	81.61
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	7,000,000	.00	7,012,500.00		12,500.00-	100.18
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 8,575,000	 11,738.84	 8,577,546.68		 2,546.68-	 100.03
 <u>B. EXPENDITURES</u>						
10 Sites	500,000	.00	747,903.25	59,597.16	307,500.41-	161.50
20 Buildings	6,678,453	472,285.31	1,703,967.58	933,541.70	4,040,943.72	39.49
30 Equipment	1,618,063	149,687.34	615,865.91	236,027.49	766,169.60	52.65
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	12,500.00	0.00	12,500.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 8,796,516	 621,972.65	 3,080,236.74	 1,229,166.35	 4,487,112.91	 48.99
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 271,000	 .00	 238,970.29			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)</u>	 492,516-	 610,233.81-	 5,258,339.65		 5,750,855.65	 < 1000-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 6,000,000		 5,944,861.46			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 5,507,484		 11,203,201.11			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	4,746,345	9,582,665.99
G/L 862 Committed from Levy Proceeds	482,139	1,431,397.84
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	279,000	189,137.28
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 5,507,484	 11,203,201.11

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2014

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	7,418,000	34,337.08	7,316,441.86		101,558.14	98.63
2000 Local Support Nontax	12,000	513.48	25,927.97		13,927.97-	216.07
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	925,000	.00	926,453.82		1,453.82-	100.16
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	7,565,214.55		7,565,214.55-	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 8,355,000	 34,850.56	 15,834,038.20		 7,479,038.20-	 189.52
B. EXPENDITURES						
Matured Bond Expenditures	5,040,000	.00	4,305,000.00	0.00	735,000.00	85.42
Interest On Bonds	3,585,000	.00	3,413,620.41	0.00	171,379.59	95.22
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	69,031.25	0.00	69,031.25-	0.00
 <u>Total EXPENDITURES</u>	 8,630,000	 .00	 7,787,651.66	 0.00	 842,348.34	 90.24
 C. OTHER FIN. USES TRANS. OUT (GL 536)	 0	 .00	 .00			
 D. OTHER FINANCING USES (GL 535)	 0	 .00	 7,493,745.90			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	275,000-	34,850.56	552,640.64		827,640.64	300.96-
 F. TOTAL BEGINNING FUND BALANCE	 3,570,000		 3,608,198.52			
 G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	 XXXXXXXXX		 .00			
 H. TOTAL ENDING FUND BALANCE	 3,295,000		 4,160,839.16			
<u>(E+F + OR - G)</u>						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	3,295,000		4,160,839.16			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 3,295,000		 4,160,839.16			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2014

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	151,000	149.49	72,240.36		78,759.64	47.84
2000 Athletics	96,500	.00	37,787.74		58,712.26	39.16
3000 Classes	23,000	.00	20,029.25		2,970.75	87.08
4000 Clubs	309,900	.00	182,765.64		127,134.36	58.98
6000 Private Moneys	63,400	.00	82,879.53		19,479.53	130.72
<u>Total REVENUES</u>	643,800	149.49	395,702.52		248,097.48	61.46
<u>B. EXPENDITURES</u>						
1000 General Student Body	227,200	.00	16,996.89	539.39	209,663.72	7.72
2000 Athletics	147,700	53.83	73,018.82	2,860.13	71,821.05	51.37
3000 Classes	21,500	.00	12,147.37	0.00	9,352.63	56.50
4000 Clubs	350,500	348.85	164,869.17	16,360.36	169,270.47	51.71
6000 Private Moneys	134,419	.00	47,236.63	0.00	87,182.37	35.14
<u>Total EXPENDITURES</u>	881,319	402.68	314,268.88	19,759.88	547,290.24	37.90
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES</u>	<u>(A-B)</u>	237,519-	253.19-	81,433.64	318,952.64	134.29-
<u>D. TOTAL BEGINNING FUND BALANCE</u>						
	283,000		309,891.04			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>						
	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>						
	45,481		391,324.68			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	45,481		391,324.68			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	45,481		391,324.68			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,500	168.65	1,718.44		218.44-	114.56
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	40,000	.00	.00		40,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	41,500	168.65	1,718.44		39,781.56	4.14
 B. <u>9900 TRANSFERS IN FROM GF</u>	 0	 .00	 .00		 .00	 0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	 41,500	 168.65	 1,718.44		 39,781.56	 4.14
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	340,000	.00	.00	283,023.12	56,976.88	83.24
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 340,000	 .00	 .00	 283,023.12	 56,976.88	 83.24
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	298,500-	168.65	1,718.44		300,218.44	100.58-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	 410,000		 416,493.32			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 J. <u>TOTAL ENDING FUND BALANCE</u>	 111,500		 418,211.76			
<u>(G+H + OR - I)</u>						
 K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	111,500		418,211.76			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 111,500		 418,211.76			

Date: August 22, 2014
To: Faith Chapel, Superintendent
From: Lynn Stellick, Personnel Director
Subj: Personnel Actions

Personnel actions recommended for Board approval at the August 28, 2014 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Stellick, Lynn	.86 FTE Interim Director of Personnel Services effective 08/20/2014
Bakker, Nicole	1.0 FTE Continuing Counselor at Bainbridge High School effective 08/25/2014
Fehrenbacher, Anna	1.0 FTE Leave Replacement 4 th Grade Teacher at Ordway Elementary School effective 08/25/2014
Greiwe, Meagan	.4 Leave Replacement 2 nd Grade Teacher at Blakely Elementary School effective 08/25/2014
Hatletveit, Alison	.3 FTE Leave Replacement 4 th Grade Teacher at Ordway Elementary School effective 08/25/2014
Knight, Melissa	1.0 FTE Continuing 5 th Grade Teacher at Sakai Intermediate School effective 08/25/2014
Layton, Thea	1.0 FTE Continuing 8 th Grade Math teacher at Woodward Middle School effective 08/25/2014
Olsen, Doug	.4 FTE leave replacement 7th/8th Grade Science Teacher at Commodore Options School effective 08/25/2014
Rau, Jennine	1.0 FTE Continuing Autism Spectrum Disorder Specialist at ISS effective 08/25/2014
Chaffee, Marilyn (Lani)	.88 FTE Administrative Assistant Superintendent's Office effective 08/12/2014
Crawford, Galen	.65 Communications Specialist District Office effective 08/13/2014

Changes in Assignment:

Larson, Kristin	Add Summer School at Woodward Middle School to existing assignment effective 08/06/2014 not to exceed 35 hours
Rice, Joseph	.2 FTE Leadership Teacher at Bainbridge High School effective 08/25/2014
Steger, Emma	.25 FTE P.E. Specialist at Commodore Options School effective 08/25/2014
Isaf, Ailene	From 7 hrs/day SPED/Supervision Paraeducator to 7 hrs/day Student Support Center Paraeducator effective 09/03/2014
Olsen, Kim	From 5.5 hrs/day paraeducator at Woodward Middle School to 6.0 hrs/day Paraeducator at Blakely Elementary School effective 09/03/2014
Nicholson, James	From 190 days/ yr Custodian to 260 days/yr Custodian at Bainbridge High School effective 09/01/2014
Lanza, Joe	From Assistant to Head Golf Coach at Bainbridge High School effective 09/03/2014

Retirements:

Resignations:

Hart, Benjamin	1.0 FTE Science Teacher at Bainbridge High School effective 08/31/2014
Munoz, Stacie	1.0 FTE Language Arts/Social Studies Teacher at Woodward Middle School effective 08/31/2014
Shockley, Shelly	1.0 FTE 5 th Grade Teacher at Sakai Intermediate School effective 08/31/2014
Capps, Christie	1.5 hours/day Paraeducator at Woodward Middle School effective 08/31/2014
Williams, Leah	3.0 hours/day Paraeducator at Wilkes Elementary School effective 08/31/2014

Requests for Leave of Absence:

Bedell, Diane	Increase leave of absence request to 1.0 FTE for the 2014-15 school year only
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